

**NORTON NEIGHBOURHOOD PLANNING STEERING GROUP**

**Date:** Thursday 9<sup>th</sup> June 2016

**Time:** 19.30

**Venue:** New Inn Pub

**Secretary:** Nigel Allcott

**MINUTES OF THE MEETING**

<b>Minute</b>	<b>Agenda Item/Outcome</b>	<b>Action</b>
16.06.01	<p><b>Record of attendance:</b> Steve Mason (SM), Tony Heathcote (TH), Carole Child CCh), Nigel Allcott (NJA)</p> <p><b>Apologies</b> David Birtles (DB), Robert Twitcher (RT), Katherine Brown (KB), Steph Goulden (SG), Charles (CCo) and Anne Cooper (AC)</p>	
16.06.02	<p><b>Review of minutes from May meeting</b> The minutes were reviewed and deemed correct. Acceptance was proposed by TH and seconded by CCh. Minutes were approved by all present</p>	
16.06.03	<p><b>Matters arising</b> Planning timetable still to be updated and circulated. This will be done once the dates for the survey are formalised</p>	<b>Nigel Allcott</b>
16.06.04	<p><b>Communication Strategy</b> SM informed the group that a dedicated email address has been set up for correspondence.</p> <p>Address is: <a href="mailto:nortonneighbourhoodplan@gmail.com">nortonneighbourhoodplan@gmail.com</a></p> <p>A facebook account has also been created at the following address and a few pictures have already been added to the profile.</p> <p>Address is <a href="http://www.facebook.com/nortonnp">www.facebook.com/nortonnp</a></p> <p>NJA to be given administration rights to the account</p> <p>These addresses will be added to the questionnaire accompanying letter and circulated via the neighbourhood watch email list</p>	<b>Nigel Allcott</b>



16.06.06	<b>Any Other Business</b> None	
	Meeting closed at 20:42. Next meeting at the New Inn, Thursday 30 <sup>th</sup> June at 19.30	
Signed	.....  <b>Chairman</b> <b>Date .....</b>	
	Nigel Allcott 10/06/16	