

NORTON NEIGHBOURHOOD PLANNING STEERING GROUP

Date: Thursday 26th May 2016

Time: 19.30

Venue: White Horse Pub

Secretary: Nigel Allcott

MINUTES OF THE MEETING

Minute	Agenda Item/Outcome	Action
16.05.01	Record of attendance: Steve Mason, Katherine Brown, Tony Heathcote, Carole Child, Nigel Allcott Apologies Steph Goulden, David Birtles, Robert Twitcher	
16.05.02	Review and approval of minutes from February meeting The minutes were reviewed and deemed correct: Acceptance proposed by Carole Child, seconded by Tony Heathcote	
16.05.03	Review and approval of minutes from March meeting The minutes were reviewed and deemed correct: Acceptance proposed by Carole Child, seconded by Tony Heathcote	
16.05.04	Matters arising No matters arising that are not covered by the agenda	
16.05.05	Feedback from the Parish Council We have received a letter from Norton Parish Council confirming the steering group has a mandate to continue with the project	
16.05.06	Planning Timetable update Nigel to update with relevant new dates and circulate	Nigel Allcott
16.05.07	Communication Strategy Email address and Facebook page to be set up to allow parishioners to follow progress which will be circulated as part of the questionnaire pack	S t e v e Mason
16.05.08	Questionnaire Feedback from NPC: Map on back, like pictures Discussion about pictures took place but decided to leave as is Lose Yes/No plan support from the rear of the Questionnaire Possibly lift intro from aborted leaflet for an accompanying letter Need to highlight why we need a plan Wording changed in respect of CIL payments Sequence of a few questions amended. Questions about Church and Village Hall to be removed Contact Tom James re demographic data Review and feedback by early next week once final draft circulated Need to check printers turn round time Planned issue date 12 th June Return/Completion date 24 th July (Six weeks)	Robert Twitcher & Katherine Brown Nigel Allcott All Nigel Allcott

16.05.09	<p>Funding update Carried forward to next meeting</p>	
16.05.10	<p>Any Other Business</p> <p>Details of a County broadband survey has been circulated electronically to the village by email and on the village newsletter</p> <p>Evidence gathering has commenced. Interesting document provided by Parish Clerk; 2013 traffic survey showed that in one week the village was subject to more than 21,000 vehicle movements. It is felt that this has increased since then.</p>	
	<p>Meeting closed 21.40 Next meeting 9th June 2016 at the New Inn, Norton Junction at 1930</p>	
Signed	<p>.....</p> <p>Chairman Date</p>	
	<p>Nigel Allcott 27/05/16</p>	