

**NORTON NEIGHBOURHOOD PLANNING STEERING GROUP**

**Date:** Thursday 28<sup>th</sup> January 2016

**Time:** 19.00

**Venue:** Norton Village Hall

**Secretary:** Nigel Allcott

**MINUTES OF THE MEETING**

<b>Minute</b>	<b>Agenda Item/Outcome</b>	<b>Action</b>
	<p><b>Record of attendance:</b>                      Councillor Stephanie Goulden, Tony Heathcote, David Birtles, Ann Cooper, Charles Cooper, Nigel Allcott, Angela Fentham (Parish Clerk), Councillor Kim Russell (Part), Councillor Steve Mason, Carole Child, Katherine Brown, Robert Twitcher</p> <p>Tom James and Jo Christopher from DDC - Part</p>	
16.01.01	<p><b>Apologies</b>                      None received</p>	
16.01.02	<p>Tom James and Jo Christopher talked through their presentation.</p> <p>Commented on excel spreadsheet on the DDC website that set out some of the key stages of the neighbourhood process which would be worth utilising</p> <p>Our consultation should have a six week duration.</p> <p>Requirement to consult certain statutory bodies</p> <p>Referendum will be required. First District referendum happening in West Haddon today so will be interesting to see results/turnout.</p> <p>Plan is land based plan running to 2029.</p> <p>Plan will receive 25% Community Infrastructure Levy (CIL) receipts [see below]</p> <p>Anne Cooper asked if development can still happen while the process is ongoing. Confirmed yes. Therefore early completion desirable.</p> <p>No overriding need to allocate development sites.</p> <p>Daventry SUE <u>does include</u> affordable housing.</p> <p>Utilise existing housing survey if possible. Requirement 21 affordable plus 7 larger properties, but plan should not be capped. Could indicate preferred sites and some have already been identified. More info on DDC website (toolkit). Need for two self build plots were also indentified.</p> <p>Be upfront about future development particularly with landowners. Identify target sites, but need clear on how these have been determined.</p> <p>Northamptonshire Rural Housing Association have already been consulted and sites identified and may be progressing through their own channels</p> <p>Core sites questionnaire on DDC website</p> <p>[Current planning application for small industrial units at Old Dairy Farm pending]</p>	

	<p>Norton would get 15% [capped] of CIL receipts as the SUE is outside the designated area but still in Parish [based on stock of houses]</p> <p>Suggest that we identify five clear visions to follow.</p> <p>Many groups have used Kirkwells and found them helpful.</p> <p>Does using Kirkwells help? Yes, as they have the contacts at DDC and know how they operate.</p> <p>DDC can review draft plans, but utilisation during the early stages of the process are discouraged.</p> <p>Major fall outs with DDC are rare [Only two to date]</p> <p>Daventry SUE – still looking to get preferred developers. Once appointed details plans will be prepared</p> <p>Neighbourhood plan likely to conflict with the wider district plan if it attempts to influence the SUE</p> <p>Need to explore and promote the green buffer between Daventry and Norton</p> <p>Norton is identified as an infill village</p> <p>Flore By-Pass – key to unlocking the SUE developers</p> <p>Traffic calming for Norton is in the Core Strategy</p> <p>Self builds – plan can include design guidance</p> <p>Use single point of contact preferred.</p>	
16.01.03	<p><b>Review and approval of minutes from previous meeting</b> Minutes were reviewed and approved</p>	
16.01.04	<p><b>Matters arising</b> Interested parties circulated to NPC</p>	
16.01.05	<p><b>Planning Timetable</b></p> <p>Review the DDC template and populate</p> <p><b>Future meeting dates 7.30pm at White Horse</b> February 25<sup>th</sup>, March 24<sup>th</sup>, April 21<sup>st</sup></p> <p>Parish newsletter to go out in Spring. Need to submit for printing by end of February.</p> <p>Date for Annual Parish meeting not yet agreed</p>	<p><b>Nigel Allcott to review</b></p> <p><b>Katherine Brown to draft</b></p>
16.01.06	<p><b>Funding Options</b> Nigel reported that funding may be available up to £8,000. However we can only apply once we have an actions timetable. We can only apply for six months funding at one time so have to be clear what we need and when, and cannot spend before funding has been approved/received</p>	

	<p>We need to review the content of the Landmark planning quotation so that we can make firm proposals on what we will do ourselves and what we will want from Lance Wiggins for submission to NPC for approval</p> <p>There are Training courses available which we may be able to get funded</p>	
16.01.07	<p><b>Questionnaire Feedback</b>                  Feedback from the Pulborough survey passed to Robert. A sub group to meet to review feedback and move forward</p> <p>When preparing the questionnaire we need to expand terminology and provide background information for the benefit of the parishioners completing the survey – avoid jargon</p>	<p><b>Robert, Anne, Carole, David to meet 10<sup>th</sup> Feb</b></p>
16.01.08	<p><b>Any Other Business</b>                  None</p> <p>Meeting closed 21.05</p>	
Signed	<p>.....</p> <p><b>Chairman</b> <span style="float: right;"><b>Date .....</b></span></p>	

DDC presentation attached