

**NORTON PARISH COUNCIL  
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the  
**MEETING OF NORTON PARISH COUNCIL**  
to be held on  
**Tuesday 20th September 2016 at 7:30 pm in Norton Village Hall.**

**AGENDA**

16.09.254	<b>Acceptance of Apologies</b>																																																																																				
16.09.255	<b>Declaration and Nature of Interests in matters on the Agenda</b>																																																																																				
16.09.256	<b>Consideration for any requests for dispensation</b>																																																																																				
16.09.257	<b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> <li>· NCC Representative</li> <li>· DDC Representative</li> <li>· Members of the Public</li> </ul>																																																																																				
16.09.258	<b>Approve Minutes</b> of the meeting held on 16 <sup>th</sup> August 2016																																																																																				
16.09.259	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only)																																																																																				
	<b>PLANNING</b>																																																																																				
16.09.260	<b>11/0052/FULWND (AMENDED)</b> New canal arm, associated works linking the Grand Union Canal and Daventry Town Centre. Use the following link to access original and amended documents: <a href="http://bit.ly/2clGy0S">http://bit.ly/2clGy0S</a>																																																																																				
16.09.261	<b>DA/2016/0635 – Decision notice</b> The Old Vicarage, Daventry Road, Norton NN11 2ND Demolition of existing extension and construction of single storey extension. Planning permission granted. Councillors to note.																																																																																				
	<b>HIGHWAYS</b>																																																																																				
16.09.262	Highways update by Cllr Macanndrais																																																																																				
	<b>NORTON NEIGHBOURHOOD AREA PLAN</b>																																																																																				
16.09.263	Update from Cllr Child, Chairman of NNAP Steering Group																																																																																				
16.09.264	Daventry NE SUE. Update by councillors who attended Stakeholder Meeting on 8 September																																																																																				
	<b>JACKS PATCH</b>																																																																																				
16.09.265	Update from site visits by Admiral Play and Sovereign. Councillors to discuss and agree costs for the repair work recommended in the RoSPA report.																																																																																				
	<b>FINANCE</b>																																																																																				
16.09.266	Internal Control audit report																																																																																				
16.09.267	BDO Audit. Councillors to approve and accept the audited Annual Return 2015-16																																																																																				
16.09.268	Unity Trust Bank: Bank Charges June-Sept 2016 £18 Councillors to note																																																																																				
16.09.269	Unity Trust Bank. Internet banking. Individual Councillors to contact bank to finalise set up.																																																																																				
16.09.270	E.ON Electricity charges to be paid by Direct Debit. Councillors to consider.																																																																																				
16.09.271	Cash in bank at 30 August 2016:£24,280.25																																																																																				
16.09.272	<b>Approve payments below. Cheques to be signed at the end of the meeting.</b>																																																																																				
	<table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td></td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>Stephen Hartwell - Inv 490</td> <td>Grass cutting</td> </tr> <tr> <td></td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>Stephen Hartwell – Inv 431</td> <td>Grass cutting – original cheque not received</td> </tr> <tr> <td>300045</td> <td>384.00</td> <td>64.00</td> <td>320.00</td> <td>TOTAL for Stephen Hartwell</td> <td></td> </tr> <tr> <td>300046</td> <td>20.40</td> <td>0.00</td> <td>20.40</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>300047</td> <td>309.60</td> <td>0.00</td> <td>309.60</td> <td>Richard Oliver</td> <td>Salary</td> </tr> <tr> <td>300048</td> <td>14.00</td> <td>0.00</td> <td>14.00</td> <td>Design to Print</td> <td>NNPSG A4 printing</td> </tr> <tr> <td>300049</td> <td>43.18</td> <td>0.00</td> <td>43.18</td> <td>Richard Oliver</td> <td>Expenses</td> </tr> <tr> <td>300050</td> <td>8.99</td> <td>0.00</td> <td>8.99</td> <td>Tim Kirby</td> <td>Weed kill – Jacks Patch</td> </tr> <tr> <td>300051</td> <td>81.85</td> <td>13.64</td> <td>68.21</td> <td>E.ON</td> <td>Electricity charges</td> </tr> <tr> <td>300052</td> <td>83.00</td> <td>0.00</td> <td>83.00</td> <td>Daventry District Council</td> <td>Uncontested Election fee</td> </tr> <tr> <td>300053</td> <td>120.00</td> <td>20.00</td> <td>100.00</td> <td>BDO</td> <td>Annual return audit fee</td> </tr> <tr> <td>300054</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services</td> </tr> <tr> <td></td> <td><b>1071.62</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description		192.00	32.00	160.00	Stephen Hartwell - Inv 490	Grass cutting		192.00	32.00	160.00	Stephen Hartwell – Inv 431	Grass cutting – original cheque not received	300045	384.00	64.00	320.00	TOTAL for Stephen Hartwell		300046	20.40	0.00	20.40	HMRC	PAYE	300047	309.60	0.00	309.60	Richard Oliver	Salary	300048	14.00	0.00	14.00	Design to Print	NNPSG A4 printing	300049	43.18	0.00	43.18	Richard Oliver	Expenses	300050	8.99	0.00	8.99	Tim Kirby	Weed kill – Jacks Patch	300051	81.85	13.64	68.21	E.ON	Electricity charges	300052	83.00	0.00	83.00	Daventry District Council	Uncontested Election fee	300053	120.00	20.00	100.00	BDO	Annual return audit fee	300054	6.60	1.10	5.50	CVS	Payroll services		<b>1071.62</b>				
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16.09.273	<b>Raise matters for report only</b>
	<b>Next meeting will be 18 October 2016</b>
	<b>CLOSE of MEETING</b>
<i>Richard Oliver</i>	
Richard Oliver Clerk/RFO – Norton Parish Council admin@nortonvillage.org	14 <sup>th</sup> September 2016
<b>MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT</b> <a href="http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/">http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/</a>	