

**NORTON PARISH COUNCIL  
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the  
**ANNUAL MEETING OF NORTON PARISH COUNCIL**  
to be held on  
**Tuesday 17<sup>th</sup> May 2016 at 7:30 pm in Norton Village Hall.**

**AGENDA**

**ANNUAL MEETING**

16.05.169	<b>Election of Chairman &amp; completion of Chairman's Declaration of Acceptance of Office</b>
16.05.170	<b>Election of Vice-Chairman</b>
16.05.171	<b>Completion of Declaration of Acceptance of Office for all Parish Councillors</b>
16.05.172	<b>Review of Register of Members' Interests</b>
16.05.173	<b>Acceptance of Apologies</b>
16.05.174	<b>Declaration and Nature of Interests in matters on the Agenda</b>
16.05.175	<b>To Fill by Co-option</b> the Vacancy caused by an insufficient number of candidates for election
16.05.176	<b>Agree</b> a review process for Standing Orders and Parish Council policies and procedures
16.05.177	<b>Review</b> of Parish Councillors' Areas of Special Interest <ul style="list-style-type: none"> <li>• Highways</li> <li>• Planning</li> <li>• Tree Warden</li> <li>• Internal Controls Councillor</li> </ul>
<b>ORDINARY MEETING</b>	
16.05.178	<b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> <li>• DDC Representative</li> <li>• NCC Representative</li> <li>• Members of the Public</li> </ul>
16.05.179	<b>Approve Minutes</b> of the meeting held on 19 <sup>th</sup> April 2016
16.05.180	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only)
16.05.181	<b>Approve Minutes</b> of the extraordinary meeting held on 26th April 2016
16.05.182	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only)
<b>PLANNING</b>	
16.05.183	<b>DA/2016/0410</b> Application for construction of single storey primary school with nursery; parking; play and games areas; sports pitch and land At Monksmoor Farm, Welton Lane, Daventry. <b>Councillors to decide on response.</b>
16.05.184	<b>DA/2016/0076</b> Decision notice Pant-Yr-Owen Farm, Daventry Road, Norton Planning permission has been granted by DDC. <b>Councillors to note</b>
16.05.185	<b>DA/2015/1174</b> Decision notice Tyngeli, Lower Thrupp Grounds, Long Buckby Road, Daventry Planning permission has been granted by DDC. <b>Councillors to note</b>
<b>HIGHWAYS</b>	
16.05.186	<b>Update</b> by Cllr Macanndrais
16.05.187	Weed control – <b>Approve expenditure of up to £75 for work around village</b>
<b>NORTON NEIGHBOURHOOD AREA PLAN</b>	
16.05.188	Canalside participation- <b>Councillors to discuss</b>
16.06.189	<b>Discuss and approve</b> report frequency and mechanism from NNAP to Parish Council

	<b>DAVENTRY NE SUE (Church Fields)</b>																																																																																									
16.05.190	Daventry NE SUE Scoping Request 120416. <b>To decide on the council's response.</b>																																																																																									
	<b>FUTURE HOUSING DEVELOPMENT</b>																																																																																									
16.05.191	To start considering council policy on future housing developments																																																																																									
	<b>FINANCE</b>																																																																																									
16.05.192	<b>To approve</b> annual membership of SLCC at a cost of £88 + £8 joining fee																																																																																									
16.05.193	<b>To approve</b> regular monthly salary payment to Richard Oliver at 30 hours per month in lieu of timesheet																																																																																									
16.05.194	<b>To approve</b> insurance contractors Came & Co underwritten by Hiscox at £329.00pa for a 3-year agreement																																																																																									
16.05.195	<b>To note</b> BDO query raised at year-end Audit																																																																																									
16.05.196	Annual Internal Audit Report: <b>To consider and agree</b> a plan for earmarked reserves																																																																																									
16.05.197	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: left;"><b>BANK RECONCILIATION AS AT 30 APRIL 2016</b></th> <th style="text-align: right;"><b>£</b></th> </tr> </thead> <tbody> <tr> <td colspan="5">Cash in hand brought forward 1 April 2016</td> <td style="text-align: right;">24359.45</td> </tr> <tr> <td colspan="5">Unpresented cheques as at 1 April 2016</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="5">Add receipts during the year</td> <td style="text-align: right;">5694.83</td> </tr> <tr> <td colspan="5">Less payments during the year</td> <td style="text-align: right;">-2225.05</td> </tr> <tr> <td colspan="5">Cash in hand carried forward 30 April 2016</td> <td style="text-align: right;"><b>27829.23</b></td> </tr> <tr> <td colspan="6"><b>Represented by</b></td> </tr> <tr> <td colspan="5">HSBC Current account - 11428020</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="5">Unity Trust Current account - 20360953</td> <td style="text-align: right;">5856.20</td> </tr> <tr> <td colspan="5">Unity Trust Deposit account - 20360966</td> <td style="text-align: right;">22034.03</td> </tr> <tr> <td colspan="5">National Garden Gift Vouchers</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td colspan="5" style="text-align: right;">Total</td> <td style="text-align: right;">27910.23</td> </tr> <tr> <td colspan="5">less unpresented cheques as at 30 April 2016</td> <td style="text-align: right;">81.00</td> </tr> <tr> <td colspan="5">Revised Bank Account totals</td> <td style="text-align: right;"><b>27829.23</b></td> </tr> </tbody> </table>						<b>BANK RECONCILIATION AS AT 30 APRIL 2016</b>					<b>£</b>	Cash in hand brought forward 1 April 2016					24359.45	Unpresented cheques as at 1 April 2016					0.00	Add receipts during the year					5694.83	Less payments during the year					-2225.05	Cash in hand carried forward 30 April 2016					<b>27829.23</b>	<b>Represented by</b>						HSBC Current account - 11428020					0.00	Unity Trust Current account - 20360953					5856.20	Unity Trust Deposit account - 20360966					22034.03	National Garden Gift Vouchers					20.00	Total					27910.23	less unpresented cheques as at 30 April 2016					81.00	Revised Bank Account totals					<b>27829.23</b>
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