

**NORTON PARISH COUNCIL - Asset Register and Risk Assessment October 2015 for Year ending 31 March 2016**

No	Asset Description	Location	Risk Assessment completed 1 October 2015 by Cllr Russell & Clerk	Comments	Actions	Who	Corrected	Purchase Cost (if known)	Proxy Value (purchase unknown)	Insurance Value at 31/03/16
1	Decorative Village Signs	Weedon Lane	Secure, recently repaired	not insured	None				1.00	0.00
2*	Road Sign, finger post	Junction of Dav Rd and Weedon Lane	In good order		None					0.00
3*	Village Gateway sign	Daventry Road Out of village		not insured	Cleaned Nov 2015					0.00
4*	Village Gateway sign	Daventry Road Into Village		not insured	Cleaned Nov 2015					0.00
5	Plant trough - Daventry Road Gateway 1 of 4		In good order		No action required			125.00		168.00
6	Plant trough - Daventry Road Gateway 2 of 4		In good order		No action required			125.00		168.00
7	Plant trough - Daventry Road Gateway 3 of 4		In good order		No action required			125.00		168.00
8	Plant trough - Daventry Road Gateway 4 of 4		In good order		No action required			125.00		168.00
9	The Pound	Daventry Road	In good order		None				25000.00	21311.00
10	10 Bracket Lamps	see attached list	see attached list	Eon survey completed 18 November 2014	See notes on attached report and folio no. 67 re disposal				4100.00	4450.00
11	10 Column Lamps	see attached list	see attached list	Eon survey completed 18 November 2014					8213.00	8890.00
12*	Road Sign 'DAVENTRY ROAD'	opposite entrance to The Broadway	Letters not illegible	Letters need painting black	Contact NCC- Highways					0.00
13*	Salt Bin	Daventry Road	Maintained by NCC	Well stocked.	None					0.00
14*	Bus stop notice	Daventry Road		Bus service no longer available	None					0.00
15*	Trees overgrown telephone cables	Daventry Road/Eaglesfield entrance	Trees pruned 2014. In good order	None	None					0.00
16*	Trees overgrown telephone cables	Daventry Road/opposite Eaglesfield entrance								0.00
17*	Village Gateway sign	Daventry Rd A5 Out of Village		Not insured	Cleaned Nov 2015					0.00
18*	Village Gateway sign	Daventry Road Into village		Not insured	Cleaned Nov 2015					0.00
19	Plant trough - Dav Rd A5 1 of 4	Traveling out of village	In good order	None	No action required			125.00		168.00

20	Plant trough - Dav Rd A5 2 of 4	Traveling out of village	In good order	None	No action required			125.00		168.00
21	Plant trough - Dav Rd A5 3 of 4	Traveling into village	In good order		No action required			125.00		168.00
22	Plant trough - Dav Rd A5 4 of 4	Traveling into village	In good order		No action required			125.00		168.00
23	Decorative Village Signs	Daventry Road	Secure	not insured	No action required				1.00	0.00
24	Village Green	near Village Hall		land	No action required				1.00	0.00
25	Planted Trough village green	large trough	Secure	Nominal value £50 not insured	No action required				1.00	0.00
26	Planted Trough under notice board		Secure		No action required				1.00	0.00
27	Planted Trough village green 1 of 3		Secure	Parishoner gift Feb 2014	No action required Not insured				15.00	0.00
28	Planted Trough village green 2 of 3		Secure	Parishoner gift Feb 2014	No action required Not insured				15.00	0.00
29	Planted Trough village green 3 of 3		Secure	Parishoner gift Feb 2014	No action required Not insured				15.00	0.00
30	Parish Notice Board		Secure		Wood treated Nov 2015			1107.44		1500.00
31	Bench - near PC Notice Board		Secure.	Acquired Feb 2007 - not insured	Not insured			380.00		0.00
32	Posts and chains around village green		In good order	Installed 19 July 2011	No action required			2506.00		2860.00
33	Village Hall Notice Board		Secure	Wood treated Nov 2015	NB: Insurance value includes 2 waste bins				245.00	556.00
34	War Memorial		No action required	Cleaning in hand	Minute 16.02.070 - Feb 2016				1.00	890.00
35	Bench - oak	Church wall	No action required						1.00	533.00
36	Waste Bin	Alongside Church wall	No action required	Insurance value - £532 included with bench and waste bin				135.18		0.00
37	Flag Pole mounted on Village Hall		No action required						765.00	830.00
38	Flag Pole Box mounted on Village Hall		Secure. Not insured						1.00	0.00
39	Hearing Loop	Village Hall		Purchased 17 June 2010	No action required Not insured			90.00		0.00
40	Waste Bin (Tattlebank)	Daventry Road next to post box	No action required	Insurance value - £532 included with bench and waste bin				135.13		0.00
41	Salt Bin	The Broadway	Stocked. Clasp missing since purchase	Maintained by NPC	No action required			143.00		155.00
42*	Road Markings	The Broadway/Weedon Lane Junction	marking clear	No action required						0.00
43*	Road Sign 'Weedon Lane No's 19-29'	Weedon Lane	No action required	No action required						0.00

44	Bench	Weedon Lane	In good order	Acquired May 2001 - not insured	No action required			335.00		0.00
45	Jacks Patch playing field	Gouldens View	Land only	Acquired July 2007 Contract held in Records Office Owned by Norton Parish Council Help maintained by NVCA					1.00	0.00
46	Jacks Patch play equipment and safety matting		Inspected monthly by representative of NVCA	Purchased February 2010. Additional play panel purchased 31 August 2010	Treatment of wooden play equipment approved by NPC - Minute 15.09.279. Contractor instructed - work scheduled for Spring 2016			24705.82		12340.00
47*	Village Gateway sign	Weedon Lane Out of Village	Soiled	Not insured	Cleaned Nov 2015					0.00
48*	Village Gateway sign	Weedon Lane Into village	Soiled	Not insured	Cleaned Nov 2015					0.00
49	Plant trough - Weedon Lane 1 of 4	Traveling into village	In good order	No action required				125.00		168.00
50	Plant trough - Weedon Lane 2 of 4	Traveling into village	In good order	No action required				125.00		168.00
51	Plant trough - Weedon Lane 3 of 4	Traveling out of village	In good order	No action required				125.00		168.00
52	Plant trough - Weedon Lane 4 of 4	Traveling out of village	In good order	No action required				125.00		168.00
53*	Filing Cabinet (wooden)			Disposed of in 2010						0.00
54	Small metal Filing Cabinet	Clerks Office	Secure. Not insured	Purchased 29 June 2010				49.96		0.00
55	Small metal Filing Cabinet	Clerks Office	Secure. Not insured	Purchase 22 April 2013				33.34		0.00
56	External Hard Drive	Cllrs Home		Purchased March 2009					45.00	
57	Acer Laptop	Clerks Office		Purchased Jan 2010	Serviced 27 Jan 2015			459.24		515.00
58	St George Flag								1.00	
59	Union Flag								1.00	
60	Armed Forces Flag								1.00	
61	Jacks Patch play panel	Jacks Patch		panel faulty - irreparable	disposed			-158.63		
62	Union Flag	Clerks Office						34.95		
63	St George Flag	Clerks Office						22.50		
64	Armed Forces Flag	Clerks Office						24.00		
65	Bracket lamp No. 10	Key Cottage, Daventry Road	Lamp removed 1 April 2015	Notes: Cost calculated at 1/10th of £4450	Eon to remove cable, disconnect connection box				-410.00	-445.00
66	Mobile phone - Vodafone Smart first 6	Clerks Office	Phone, case, in-car charger	purchased 23.09.15				37.89		37.89
67	Epson Expression Home XP235 Printer	Clerks Office		purchased 02.12.2015				33.33		33.33
								<b>Total Assets</b>	<b>31574.15</b>	<b>38015.00</b>
									<b>56472.22</b>	

## Legend

\*

Miscellaneous item - not classed as an asset

Total Assets

69589.15

Confirmed as a true record			
Signed	_____	Signed	_____
Chairman	_____	Finance Office	_____
Date	_____	Date	_____