

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 19th April 2016 at 7:30 pm in Norton Village Hall.

Agenda

16.04.121	Acceptance of Apologies
16.04.122	Declaration and Nature of Interests in matters on the Agenda
16.04.123	Consideration for any requests for dispensation
16.04.124	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public
16.04.125	Approve Minutes of the meeting held on 15 th March 2016
16.04.126	Actions from Previous Minutes (not covered on agenda and for report only)
	PLANNING
16.04.127	DA/2015/0686 The Old Dairy, Weedon Lane, Norton Change of use of agricultural buildings to B1 use with associated works including parking/turning areas and improved access on to Weedon Lane. Decision Notice
16.04.128	DA/2016/0024 Aston House, 1A Manor Gardens, Norton Single storey side and rear extension Decision Notice
16.04.129	DA/2016/0213 Cedar View, The Broadway, Norton. NN11 2NG Outline application for a single storey detached dwelling, associated parking and alterations to existing site entrance
	HIGHWAYS
16.04.130	Highways update by Cllr Macanndrais
	Receive update on progress for the following works to Street Lighting <ul style="list-style-type: none"> (i) Supply and install a column street light in Daventry Road (ii) Disconnect and remove cabling that supplied electricity to bracket light no 10 on Key Cottage, Daventry Road (iii) Disconnect and remove column lamp at Jacks Patch, Gouldens View
	NORTON NEIGHBOURHOOD AREA PLAN
16.04.131	Consider and formulate response to letter dated 25 March 2016 from NNAP Steering Group
	DAVENTRY NE SUE (Church Fields)
16.04.132	Report from meeting with Will Benbow, Savills, Land Agents
16.04.133	Receive information regarding the intended highways infrastructure at A5 junction
	JACKS PATCH
16.04.134	Update on monthly inspection report by NVCA
16.04.135	Approve the cost of removal of weeds from borders by Stephen Hartwell
	FINANCE
16.04.136	Approve the shared financial cost toward the website www.nortonvillage.org for the 2016-17 financial year

16.04.137	Approve NCALC Internal Audit Service for the financial year 2016-17					
16.04.138	Approve references received for Richard Oliver					
16.04.139	Approve Unity Trust Bank amended Terms and Conditions					
16.04.140	Consider transfer of funds from HSBC to Unity Trust account					
16.04.141	Present Bank Reconciliation as at 31 March 2016					
	Cash in hand brought forward 1 April 2015				25734.34	
	Unpresented cheques as at 1 April 2015				0	
	Add receipts during the year				13422.70	
	Less payments during the year				-14797.59	
	Cash in hand carried forward 31 MARCH 2016				24359.45	
	Represented by					
	Current account - 11428020				19338.95	
	Deposit account - 51428039				0.00	
	Savings account				0.00	
	Unity Trust Tailored account - 20360953				2500.25	
	Unity Trust Tailored Deposit account - 20360966				2500.25	
	National Garden Gift Vouchers				20.00	
				Total	24359.45	
	less unpresented cheques as at 31 MARCH 2016				0.00	
	Revised Bank Account totals				24359.45	
16.04.142	Receive final reports on Receipts and Payments for year ending 31 March 2016					
16.04.143	Receive and approve statement on ear-marked and non ear-marked Reserves and reallocate if appropriate					
16.04.144	Approve significant variances for the Y/E 31 March 2016					
16.04.145	Approve the Parish Asset Register and Risk Assessment for Y/E 31 March 2016					
16.04.146	Approve Section 1 Annual Governance Statement of the Annual Return for Y/E 31 March 2016					
16.04.147	Approve Section 2 Accounting Statements of the Annual Return for Y/E 31 March 2016					
16.04.148	Approve payments from ear-marked & non-earmarked reserves. Cheques drawn on Unity Trust Bank to be signed at the end of the meeting.					
	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description
	300001	36.00	6.00	30.00	CVS	Payroll year end filing
	300002	63.50	0.00	63.50	design to print	Newsletter
	300003	192.00	32.00	160.00	Stephen Hartwell	Grass cutting
	300004	81.85	13.64	68.21	E.On Energy Solutions	Lighting maintenance
	300005	145.23	6.92	138.31	E.On UK PLC	Electricity
	300006	401.05	0.00	401.05	NCALC	Subscription and audit
	300007	45.00	0.00	45.00	Norton Charity	Website sub and email
	300008	TBC			Richard Oliver	Salary
	300009	63.42	0.00	63.42	Angela Feltham	Postage and Home Office Use
	300010	675.00	0.00	675.00	Angela Feltham	Salary
	300011	192.00	32.00	160.00	Stephen Hartwell	Grass cutting
		TBC			HMRC	
		2225.05				
16.04.149	Income:- interest from HSBC Money Market Bond - £83.42					
16.04.150	Approve Richard Oliver as Key Contact with Unity Trust Bank and complete bank application form					
16.04.151	Approve Richard Oliver as authorised signatory for CVS Payroll Services					
16.04.152	Report on Internal Control Audit for quarter 4					
16.04.153	Approve additional hours worked by Clerk in March and April 2016					

16.04.154	Approve quotation from Stephen Hartwell for works on land around War Memorial												
	OTHER BUSINESS												
16.04.155	Approve meeting with Neil Gilliver, NRHA to discuss possible Affordable Housing in Gouldens View												
16.04.156	NCALC Local Council Survey – Consider council response												
16.04.157	Consider approach to landowner for possible provision of land for recreation area												
16.04.158	Agree date of next meeting												
16.04.159	CORRESPONDENCE RECEIVED												
	<table border="1"> <thead> <tr> <th>Detail</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>NCALC Update Newsletter</td> <td></td> </tr> <tr> <td>BDO Audit Pack</td> <td></td> </tr> <tr> <td>Letter from Land Registry</td> <td></td> </tr> <tr> <td>Northamptonshire County Council – Get Connected Poster</td> <td></td> </tr> <tr> <td>Countryside Voice - CPRE</td> <td></td> </tr> </tbody> </table>	Detail	Action	NCALC Update Newsletter		BDO Audit Pack		Letter from Land Registry		Northamptonshire County Council – Get Connected Poster		Countryside Voice - CPRE	
Detail	Action												
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	FINAL CONCLUSION OF MEETING												
16.04.160	Raise matters for report only												
16.04.161	Close of Meeting												
<p><i>Angela Feltham</i></p> <p>Angela Feltham Clerk/RFO – Norton Parish Council 15 Weedon Lane, Norton</p> <p>Email: admin@nortonvillage.org</p> <p>MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/</p> <p style="text-align: right;">12th April 2016</p>													