

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 16th February 2016 at 7:30 pm in Norton Village Hall.

Agenda

| | |
|-----------|---|
| 16.02.046 | Acceptance of Apologies |
| 16.02.047 | Declaration and Nature of Interests in matters on the Agenda |
| 16.02.048 | Consideration for any requests for dispensation |
| 16.02.049 | Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public |
| 16.02.050 | Approve Minutes of the meeting held on 19 th January 2016 |
| 16.02.051 | Approve Minutes of the meeting held on 1 st February 2016 |
| 16.02.052 | Actions from Previous Minutes (not covered on agenda and for report only) |
| 16.02.053 | Co-option to fill casual vacancy |
| | PLANNING |
| 16.02.054 | DA/2015/0686 The Old Dairy, Weedon Lane, Norton Change of use of agricultural buildings to B1 use with associated works including parking/turning areas and improved access on to Weedon Lane. Update on progress of planning application |
| 16.02.055 | DA/2015/1080 Metekote UK Ltd, 2 Hackwood Road, Daventry, Northamptonshire, NN11 4ES Installation of acid storage tank |
| | HIGHWAYS |
| 16.02.056 | Highways update by Cllr Macanndrais |
| 16.02.057 | Receive update on progress for the following works to Street Lighting <ul style="list-style-type: none"> (i) Supply and install a column street light in Daventry Road (ii) Disconnect and remove cabling that supplied electricity to bracket light no 10 on Key Cottage, Daventry Road (iii) Disconnect and remove column lamp at Jacks Patch, Gouldens View |
| 16.02.058 | Review of the maintenance agreement arrangement with MRHA and the private street light in Gouldens View |
| 16.02.059 | Appoint Stephen Hartwell as grass mowing contractor for 2016-17 |
| 16.02.060 | Resolve to install dog-fouling signs on Village Green |
| | NORTON NEIGHBOURHOOD AREA PLAN |
| 16.02.061 | Clarification of purpose of agenda & minutes in respect of supporting the creation of a Neighbourhood Plan |
| | DAVENTRY NE SUE (Church Fields) |
| 16.02.062 | Provide an update regarding any progress regarding an interested developer |
| | JACKS PATCH |
| 16.02.063 | Update on monthly inspection report by NVCA |
| | FINANCE |

| | | |
|----------------------------|--|-----------------|
| 16.02.064 | Present Bank Reconciliation as at 30 January 2016 | |
| | Cash in hand as at 1 April 2015 | 25734.34 |
| | Less unrepresented cheques as at 1 April 2015 | 0.00 |
| | Add receipt during the current year | 13338.15 |
| | Less payments during the current year | -13440.04 |
| | Cash in hand carried forward 30 January 2016 | 25632.45 |
| | Represented by bank account balances as below | |
| | HSBC Current Account | 3172.69 |
| | HSBC Savings | 7314.79 |
| | HSBC Deposit Bond | 15124.97 |
| | Unity Trust Bank – Current account | 0.00 |
| | Unity Trust Bank – Deposit account | 0.00 |
| | National Garden Gift Vouchers – J Arthur Bowers | 20.00 |
| | Total | 25632.45 |
| Less unrepresented cheques | -0.00 | |
| Revised total | 25632.45 | |

| | | | | | | |
|-----------|--|---------------------|------------|-----------------------|----------------------|------------------------------------|
| 16.02.065 | Approve payments from ear-marked & non-earmarked reserves. Cheques to be signed at the end of the meeting. | | | | | |
| | Cheque No. | Amount Total | VAT | Amount w/o VAT | Payee | Description |
| | 100434 | 2500.00 | 0.00 | 2500.00 | Transfer of funds to | Unity Trust Bank – current account |
| | 100435 | 2500.00 | 0.00 | 2500.00 | Transfer of funds to | Unity Trust Bank – deposit account |
| | 100436 | 99.00 | 0.00 | 99.00 | Simon Shand | Stonemason for war memorial |
| | 100437 | 420.00 | 0.00 | 420.00 | Angela Feltham | Clerks salary |
| | 100438 | 16.48 | 0.00 | 16.48 | Angela Feltham | Postage & mobile top-up |
| | TOTAL | 5535.48 | | | | |

16.02.066 Proposal to adopt Financial Control & Internal Audit 2016 V2 16.02

16.02.067 Proposal to adopt Financial & Management Risk Assessment Feb 16 V2 16.02

16.02.068 Adopt Financial Regulations 2016 V4 16.02

OTHER BUSINESS

16.02.069 Notification from MRHA that a property in Gouldens View will be vacant from 1st March 2016

16.02.070 Proposal to appoint contractor to professionally clean Norton War Memorial

16.02.071 Acceptance of resignation by Clerk/RFO

16.02.072 Recruitment of Clerk/RFO

16.02.073 Agree date for Annual Parish Council

16.02.074 Agree date of next meeting

CORRESPONDENCE RECEIVED

| Detail | Action |
|---|---------------|
| Daventry District Council Consultation papers Part 2 Local Plan Issues and Options Document | |
| Northants CALC Update newsletter | |
| HSBC – Change to Business Banking Terms from 6 April 2016 | |
| | |

FINAL CONCLUSION OF MEETING

16.02.076 **Raise matters for report only**

16.02.077 Close of Meeting

Angela Feltham

Angela Feltham
Clerk/RFO – Norton Parish Council
15 Weedon Lane, Norton

9th February 2016

Email: admin@nortonvillage.org

MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT
<http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>