

NORTON PARISH COUNCIL**Date:** Tuesday 20 February 2018**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence.</p> <p>Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Mason Cllr C Child Cllr S Goulden Cllr J Paybody</p> <p>Invitees Cllr J Amos (DDC), Cllr Amy Howard (NCC)</p> <p>Public One</p>	
18.02.020	Acceptance of Apologies Cllr A Brown (DDC), Cllr C Thomas. Absent Cllr L Davidson	
18.02.021	Declaration and Nature of Interests in matters on the Agenda Cllr Paybody declared an interest in agenda item 18.02.027	
18.02.022	Consideration for any requests for dispensation None	
18.02.023	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public</p> <p>Cllr Amos will email the Clerk with more detail on the imminent A5 overnight closures. He also confirmed that the Daventry Link Road was still on schedule Cllr Howard advised that the NCC budget had been delayed and currently anticipates a decision by next week. She also confirmed that the County Connect and Call Connect services would be retained. Other services are still the subject of discussion and she also hinted that Parish & District Councils may be asked to contribute to some services if they were to continue to operate. A parishioner said a dead branch had fallen on his house from a tree in the churchyard. He was given the details of the church wardens.</p>	
	Cllrs Howard & Amos left the meeting at 8.45PM	
18.02.024	Approve Minutes of meetings held on 16 & 30 January 2018 Councillors approved the 16 January minutes. Proposed Cllr Goodman 2 nd Cllr Child All in favour. The minutes of 30 January were partially amended to show that Cllr Paybody had declared an interest in agenda item 18.01.017. The official minutes were altered accordingly. Proposed Cllr Goodman 2 nd Cllr Goulden all in favour	
18.02.025	Actions from Previous Minutes (not covered on agenda and for report only) None	
	PLANNING	
18.02.026	DA/2018/0036 Replacement of existing front porch with oak-framed porch structure Eaglesfield House, Daventry Road, Norton NN11 2NF . Councillors had no objection to this application. Proposed Cllr Paybody 2 nd Cllr Goodman All in favour	
18.02.027	DA/2018/0071 Construction of stable block and horse walker. Dry Fields Farm, Newnham Road, Norton NN11 4FR. Cllr Paybody explained this was a resubmission of a previous application and not an increase to the size of the original proposal. Cllr Paybody then excused himself from further participation or voting on this matter. The other Councillors had no objection to this resubmission. Proposed Cllr Goodman 2 nd Cllr Child all in favour of those Councillors eligible to vote.	
18.02.028	Proposed Affordable Housing Scheme – Update. Councillors to note and discuss. Cllr Russell advised a revised plan from NRHA on the extension to Gouldens View had been received and distributed copies to Councillors to view. There were no objections at this stage to the revised drawings.	
	HIGHWAYS	

18.02.029	Village sign. Councillors to discuss and agree action. Councillors agreed not to repair the sign.																																																	
18.02.030	Reduction of bus service provision for Norton. Councillors to discuss. The topic had been covered by Cllr Howard under minute 18.02.023																																																	
	NORTON NEIGHBOURHOOD AREA PLAN																																																	
18.02.031	NNAP Steering Group – Update Cllr Child advised the plan had been submitted to Daventry District Council for comments.																																																	
	JACKS PATCH																																																	
18.02.032	Inspection report update. No report had been received.																																																	
	GOVERNANCE																																																	
18.02.033	Upgrading of website and secure email. Councillors to discuss and agree actions. Councillors agreed to a new website address and that all Councillors have emails addresses with the new domain for all Parish Council business. The Clerk to research the most appropriate hosting service for the council and to proceed setting it up. Proposed Cllr Russell 2 nd Cllr Goodman All in favour.	Clerk																																																
	FINANCE																																																	
18.02.034	Bank at 31 January 2018 Current £8874.57+Deposit £14054.30= £22928.87 For information. Councillors noted																																																	
18.02.035	Internal Finance Check – Councillors to agree checker for March 2018 inspection. Cllr Child will act as the checker. Clerk to contact her to agree a date.	Clerk																																																
18.02.036	Village Hall rental rate increased to £37.00. Councillors to note. Councillors noted.																																																	
18.02.037	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers. Cllrs Russell & Goodman agreed to authorise the payments. Proposed Cllr Goulden 2nd Cllr Goodman All in favour</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>140.00</td> <td>0.00</td> <td>140.00</td> <td>NVCA</td> <td>Village Hall rental</td> </tr> <tr> <td>Internet</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> <td>NVCA</td> <td>Village Hall rental</td> </tr> <tr> <td>Internet</td> <td>14.00</td> <td>0.00</td> <td>14.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>394.00</td> <td>0.00</td> <td>394.00</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services Inv 462</td> </tr> <tr> <td>Internet</td> <td>43.68</td> <td>7.28</td> <td>36.40</td> <td>Aylesbury Mains 17491</td> <td>Light 2 photocell</td> </tr> <tr> <td>Total</td> <td>633.28</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	140.00	0.00	140.00	NVCA	Village Hall rental	Internet	35.00	0.00	35.00	NVCA	Village Hall rental	Internet	14.00	0.00	14.00	HMRC	PAYE	Internet	394.00	0.00	394.00	R Oliver	Salary	Internet	6.60	1.10	5.50	CVS	Payroll services Inv 462	Internet	43.68	7.28	36.40	Aylesbury Mains 17491	Light 2 photocell	Total	633.28					
Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description																																													
Internet	140.00	0.00	140.00	NVCA	Village Hall rental																																													
Internet	35.00	0.00	35.00	NVCA	Village Hall rental																																													
Internet	14.00	0.00	14.00	HMRC	PAYE																																													
Internet	394.00	0.00	394.00	R Oliver	Salary																																													
Internet	6.60	1.10	5.50	CVS	Payroll services Inv 462																																													
Internet	43.68	7.28	36.40	Aylesbury Mains 17491	Light 2 photocell																																													
Total	633.28																																																	
18.02.038	<p>Raise matters for report only Cllr Goodman asked that the installation of lighting column to replace bracket B12 be treated as urgent. The Clerk to obtain a quote from EON as soon as possible.</p> <p>Next scheduled meeting will be 20 March 2018</p> <p>CLOSE of MEETING</p>	Clerk																																																

Signed.....

Date.....

Chairman: Cllr Kim Russell