

NORTON PARISH COUNCIL**Date:** Tuesday 15 August 2017**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p><b>Record Attendance, Apologies, Absence.</b></p> <p><b>Council Attendance:</b>            Cllr K Russell <i>Chairman</i>            Cllr M Goodman <i>Vice-Chairman</i>            Cllr S Goulden            Cllr S Mason            Cllr C Child</p> <p><b>Invitees</b>            Cllr A Howard (NCC), Cllr A Brown (DDC)</p> <p><b>Public</b>            None</p>	
17.08.160	<p><b>Acceptance of Apologies</b>            Cllr L Davidson, Cllr J Paybody, Cllr Amos. Absent: Cllr C Thomas</p>	
17.08.161	<p><b>Declaration and Nature of Interests in matters on the Agenda</b> None</p>	
17.08.162	<p><b>Consideration for any requests for dispensation</b> None</p>	
17.08.163	<p><b>Open Section</b> For a duration of 15 minutes with the chairman's permission members of the public may speak for 3 minutes also NCC &amp; DDC Representatives            Cllr Howard advised that she wanted to support the full cost of the floodlight on the Village Hall. Cllr Brown advised that the District Council was supporting the development of a full business case for the Daventry Canal Arm and that no construction would take place until funding for the whole project was in place.</p>	
17.08.164	<p><b>Approve minutes</b> of meeting held on 18 July 2017            Councillors approved the minutes. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Goulden. All in favour of those present.</p>	
17.08.165	<p><b>Actions from Previous Minutes</b> (not covered on agenda and for report only)            Grass at the A5/Norton/Whilton Locks crossroads had been cut.</p>	
	<p><b>PLANNING</b></p>	
17.08.166	<p><b>DA/2017/0260</b> Metakote UK Ltd, 2-3 Hackwood Road, Daventry NN11 4ES.            Construction of steel-framed plastic-clad structure for storage. Councillors to consider and comment. Councillors had no objections with the information provided. Proposed Cllr Russell 2<sup>nd</sup> Cllr Child. All in favour.</p>	Clerk
17.08.167	<p><b>DA/2017/0682</b> Dry Fields Farm, Newnham Road, Norton NN114FR. Two storey extension. Councillors to consider and comment. Councillors had no objections. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Child. All in favour.</p>	Clerk
	<p><b>HIGHWAYS</b></p>	
17.06.168	<p>Update on Highways matters. No updates were recorded.</p>	
	<p><b>NORTON NEIGHBOURHOOD PLAN</b></p>	
17.08.169	<p>NNAP Steering Group – Update by Cllr Child Cllr Child advised a meeting would take place on 19 August to elect a new Secretary. Cllr Goulden advised that printing costs for the plan would be brought to the next meeting.</p>	

	<b>JACKS PATCH</b>																																																	
17.08.170	NVCA Inspection Report. Councillors note and agree any actions. No report was available for the meeting.																																																	
	<b>FINANCE</b>																																																	
17.08.171	Bank balances £5,588.46 + £14,047.35 = £19,635.81 as at 31 July 2017. Councillors noted the amounts.																																																	
17.08.172	VAT repayment to end June of £1,777.91 received. Councillors noted the reclaim.																																																	
17.08.173	EON account £92.94 in credit after lantern changes. Councillors noted the credit balance.																																																	
17.08.174	<p><b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting</b></p> <p>All payments were authorised. Cllrs Russell and Goodman agreed to complete the bank authorisation process. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Goulden All in favour</p> <table border="1"> <thead> <tr> <th>Payment</th> <th>Total</th> <th>VAT</th> <th>NETT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>S Hartwell Inv 611</td> <td>Mowing services</td> </tr> <tr> <td>Internet</td> <td>89.00</td> <td>0.00</td> <td>89.00</td> <td>Design to Print</td> <td>Newsletter printing / postage</td> </tr> <tr> <td>Internet</td> <td>394.20</td> <td>0.00</td> <td>394.20</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>13.80</td> <td>0.00</td> <td>13.80</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services Inv 177</td> </tr> <tr> <td>Internet</td> <td>320.94</td> <td>53.49</td> <td>267.45</td> <td>Mann Electrical</td> <td>Install Village Hall floodlight</td> </tr> <tr> <td></td> <td><b>1016.54</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment	Total	VAT	NETT	Payee	Description	Internet	192.00	32.00	160.00	S Hartwell Inv 611	Mowing services	Internet	89.00	0.00	89.00	Design to Print	Newsletter printing / postage	Internet	394.20	0.00	394.20	R Oliver	Salary	Internet	13.80	0.00	13.80	HMRC	PAYE	Internet	6.60	1.10	5.50	CVS	Payroll services Inv 177	Internet	320.94	53.49	267.45	Mann Electrical	Install Village Hall floodlight		<b>1016.54</b>					
Payment	Total	VAT	NETT	Payee	Description																																													
Internet	192.00	32.00	160.00	S Hartwell Inv 611	Mowing services																																													
Internet	89.00	0.00	89.00	Design to Print	Newsletter printing / postage																																													
Internet	394.20	0.00	394.20	R Oliver	Salary																																													
Internet	13.80	0.00	13.80	HMRC	PAYE																																													
Internet	6.60	1.10	5.50	CVS	Payroll services Inv 177																																													
Internet	320.94	53.49	267.45	Mann Electrical	Install Village Hall floodlight																																													
	<b>1016.54</b>																																																	
17.08.175	<b>Raise matters for report only</b>																																																	
	Broadband to be a regular agenda item until a superfast service is available to all Norton residents. The Clerk to email Chris Heaton-Harris again requesting more pressure be put on suppliers to bring forward installation dates.	<b>Clerk</b>																																																
	<b>Next meeting will be 19 September 2017</b>																																																	
	<b>MEETING CLOSED 7.55PM</b>																																																	

Signed.....

Date.....

**Chairman: Cllr Kim Russell**