

NORTON PARISH COUNCIL

Date: Tuesday 18 July 2017

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr J Paybody Cllr S Goulden Cllr L Davidson Cllr S Mason Invitees None Public None</p>	
17.07.146	<p>Acceptance of Apologies Cllr A Howard, Cllr C Child, Cllr Brown, Cllr Amos. Absent: Cllr Thomas</p>	
17.07.147	<p>Declaration and Nature of Interests in matters on the Agenda None</p>	
17.07.148	<p>Consideration for any requests for dispensation None</p>	
17.07.149	<p>Open Section For a duration of 15 minutes with the chairman’s permission members of the public may speak for 3 minutes also NCC & DDC Representatives None</p>	
17.07.150	<p>Approve minutes of meeting held on 20 June 2017 Councillors approved the minutes. Proposed Cllr Goodman 2nd Cllr Paybody All in favour.</p>	
17.07.151	<p>Actions from Previous Minutes (not covered on agenda and for report only) Quotations now received for Village Hall floodlight and the lowest quote of £267.45+VAT was agreed. Proposed Cllr Goodman 2nd Cllr Davidson. All in favour</p>	
	<p>HIGHWAYS</p>	
17.07.152	<p>Update on Highways matters Grass on lane from Norton to the B4036 needs cutting. Clerk to contact Highways.</p>	<p>Clerk</p>
	<p>NORTON NEIGHBOURHOOD PLAN</p>	
17.07.153	<p>NNAP Steering Group – Update by Cllr Child Cllr Child’s email advised a new secretary for the group was needed and a meeting needed to be called to reform the committee.</p>	
17.07.154	<p>Terms of Reference review. Councillors to discuss and agree any changes. The revised terms of reference were agreed. Proposed Cllr Russell 2nd Cllr Goodman. All in favour.</p>	
	<p>DAVENTRY NE SUE</p>	
17.07.155	<p>Discussion on developer wish-list. Councillors to review. Further to the June meeting Cllr Goulden added her comments for consideration.</p>	
	<p>JACKS PATCH</p>	
17.07.156	<p>NVCA Inspection Report. Councillors note and agree any actions Councillors noted report</p>	

	FINANCE																																																																
17.07.157	Bank Reconciliation and Reserves at 30 June 2017 Councillors noted the reports																																																																
17.07.158	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting</p> <p>All payments were authorised. Cllrs Russell and Goodman agreed to complete the bank authorisation process. Proposed Cllr Paybody 2nd Cllr Goulden All in favour</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> <td>Daventry CAB</td> <td>Donation</td> </tr> <tr> <td>Internet</td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>S Hartwell Inv 596</td> <td>Mowing services</td> </tr> <tr> <td>Internet</td> <td>394.00</td> <td>0.00</td> <td>394.00</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>14.00</td> <td>0.00</td> <td>14.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>60.37</td> <td>0.00</td> <td>60.37</td> <td>R Oliver</td> <td>Expenses</td> </tr> <tr> <td>Internet</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services</td> </tr> <tr> <td>Internet</td> <td>26.98</td> <td>0.00</td> <td>26.98</td> <td>T Kirby</td> <td>Weedkiller</td> </tr> <tr> <td>D/debit</td> <td>184.46</td> <td>8.78</td> <td>175.68</td> <td>EON</td> <td>Electricity supply</td> </tr> <tr> <td></td> <td>978.41</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	100.00	0.00	100.00	Daventry CAB	Donation	Internet	192.00	32.00	160.00	S Hartwell Inv 596	Mowing services	Internet	394.00	0.00	394.00	R Oliver	Salary	Internet	14.00	0.00	14.00	HMRC	PAYE	Internet	60.37	0.00	60.37	R Oliver	Expenses	Internet	6.60	1.10	5.50	CVS	Payroll services	Internet	26.98	0.00	26.98	T Kirby	Weedkiller	D/debit	184.46	8.78	175.68	EON	Electricity supply		978.41				
Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description																																																												
Internet	100.00	0.00	100.00	Daventry CAB	Donation																																																												
Internet	192.00	32.00	160.00	S Hartwell Inv 596	Mowing services																																																												
Internet	394.00	0.00	394.00	R Oliver	Salary																																																												
Internet	14.00	0.00	14.00	HMRC	PAYE																																																												
Internet	60.37	0.00	60.37	R Oliver	Expenses																																																												
Internet	6.60	1.10	5.50	CVS	Payroll services																																																												
Internet	26.98	0.00	26.98	T Kirby	Weedkiller																																																												
D/debit	184.46	8.78	175.68	EON	Electricity supply																																																												
	978.41																																																																
17.07.157	Raise matters for report only																																																																
	<p>Cllr Russell advised that a letter had been received from Chris Heaton-Harris MP in response to her email pressing for better Broadband and more accurate and timely information from Gigaclear. No reply had been received at this time.</p> <p>Councillors agreed that if there was no meeting in August, the Clerk would advise them of August payments which should be paid promptly and then authorised at the September meeting.</p>																																																																
	Next meeting, if needed, will provisionally be 15 August 2017																																																																
	MEETING CLOSED 7.55PM																																																																

Signed.....

Date.....

Chairman: Cllr Kim Russell