

NORTON PARISH COUNCIL**Date:** Tuesday 20th June 2017**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence.</p> <p>Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr J Paybody Cllr C Thomas Cllr C Child</p> <p>Invitees None</p> <p>Public None</p>	
17.06.123	<p>Acceptance of Apologies Cllr S Mason, Cllr L Davidson, Cllr S Goulden, Cllr A Brown, Cllr A Howard</p>	
17.06.124	<p>Declaration and Nature of Interests in matters on the Agenda None</p>	
17.06.125	<p>Consideration for any requests for dispensation None</p>	
17.06.126	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public Cllr Amos advised possible 6-month road closure starting in September 2017 of the Flore / Brington road due to the Flore bypass work</p>	
17.06.127	<p>Approve minutes of meeting held on 16th May 2017 Councillors approved the minutes. Proposed Cllr Goodman 2nd Cllr Paybody. All in favour of those present.</p>	
17.06.128	<p>Actions from Previous Minutes (not covered on agenda and for report only) The Clerk advised no quotes had been received yet from NVCA for the village hall floodlight.</p>	
	PLANNING	
17.06.129	<p>DA/2017/0128 Outline planning for 12 dwellings adjacent to Weedon Lane, Norton NN11 4NW Decision notice: Refusal Councillors to note. Councillors noted.</p>	
	HIGHWAYS	
17.06.130	<p>Update on Highways matters Grass on the Norton side at the A5 Norton / Whilton Locks x-roads had been cut. The Clerk at Whilton is chasing Highways England to cut the other side of the A5 junction.</p>	
	NORTON NEIGHBOURHOOD PLAN	
17.06.131	<p>NNAP Steering Group – Update by Cllr Child Jane Austin, Parish Clerk at Moulton, had been at the last meeting and had provided very useful information and insights into what Norton should be considering when negotiating with developers. Cllr Child and others had walked the village and noted there were 17</p>	

	Green Spaces identified within Norton for consideration.																																																	
17.06.132	Terms of Reference review. Councillors to discuss and agree any changes. Councillors reviewed the tabled proposal from Cllr Child and agreed this item should be on the July agenda for finalising.																																																	
17.06.133	Welton Neighbourhood Plan Consultation. (Link here) Councillors to discuss and agree action. This was noted by councillors and it was agreed no action need be taken.																																																	
	DAVENTRY NE SUE																																																	
17.06.134	Update on meeting with Daventry Town Council Cllr Russell advised that the meeting had proved useful and informative.																																																	
17.06.135	Housing Allocations Scheme Consultation. (Link here.) Councillors to discuss and agree action. Cllr Russell advised that most of the consultation did not affect Norton and further advised that Exception Sites could not be altered. Councillors noted these comments.																																																	
17.06.136	Discussion on wish-list. Councillors to consider and draw up draft list Initial thoughts were aired and the Clerk was asked to email these to all councillors for consideration before the next Parish Council meeting. Cllr Amos will send additional information on traffic calming measures.	Clerk																																																
	Cllr Amos left meeting 8.10PM																																																	
	GOVERNANCE																																																	
17.06.137	Chairman to sign Declaration of Acceptance of Office. Cllr Russell signed the acceptance.																																																	
17.06.138	Approve & Adopt Internal Auditors Terms of Reference for financial year 2017-18. Proposed Cllr Russell 2 nd Cllr Goodman All in favour.																																																	
	JACKS PATCH																																																	
17.06.139	NVCA Inspection Report. Councillors noted the report.																																																	
	FINANCE																																																	
17.06.140	Bank at 31 May 2017 £19,995.45 For information. Councillors noted this balance.																																																	
17.06.141	Pensions Regulator. Parish Council have met statutory requirements. Councillors noted.																																																	
17.06.142	Insurance Premium of £43.82 attributable to The Pound for 2017-18. Councillors noted.																																																	
17.06.143	Daventry CAB donation request. Councillors to discuss and agree any donation for 2017. A donation of £100 was agreed. Proposed Cllr Russell 2 nd Cllr Goodman All in favour																																																	
17.06.144	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting</p> <p>All payments were authorised. Cllrs Russell and Thomas agreed to complete the bank authorisation process. Proposed Cllr Goodman 2nd Cllr Thomas All in favour</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Amount Total</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Amount w/o VAT</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td style="text-align: right;">192.00</td> <td style="text-align: right;">32.00</td> <td style="text-align: right;">160.00</td> <td>S Hartwell</td> <td>Mowing Services</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">192.00</td> <td style="text-align: right;">32.00</td> <td style="text-align: right;">160.00</td> <td>S Hartwell</td> <td>Mowing Services</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">6.60</td> <td style="text-align: right;">1.10</td> <td style="text-align: right;">5.50</td> <td>CVS</td> <td>Payroll Services</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">394.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">394.00</td> <td>Richard Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">14.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">14.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">343.76</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">343.76</td> <td>Came & Co</td> <td>Insurance</td> </tr> <tr> <td></td> <td style="text-align: right;">1142.36</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	192.00	32.00	160.00	S Hartwell	Mowing Services	Internet	192.00	32.00	160.00	S Hartwell	Mowing Services	Internet	6.60	1.10	5.50	CVS	Payroll Services	Internet	394.00	0.00	394.00	Richard Oliver	Salary	Internet	14.00	0.00	14.00	HMRC	PAYE	Internet	343.76	0.00	343.76	Came & Co	Insurance		1142.36					
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17.06.145	Raise matters for report only																																																	

June 2017

Initialed.....

	Cllr Child advised that Matt Collerson would be used to complete the Neighbourhood Plan	
	Next meeting will be 18 July 2017	
	MEETING CLOSED 8.20PM	

Signed.....

Date.....

Chairman: Cllr Kim Russell