

NORTON PARISH COUNCIL

Date: Tuesday 21st March 2017

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence. Council Attendance: Cllr M Goodman <i>Chairman</i> Cllr C Thomas Cllr S Mason Cllr J Paybody Cllr S Goulden Invitees Cllr A Hills, Cllr A Brown Public None</p>	
17.03.051	<p>Acceptance of Apologies Cllr Amos, Cllr Russell, Cllr Child</p>	
17.03.052	<p>Declaration and Nature of Interests in matters on the Agenda None</p>	
17.02.053	<p>Consideration for any requests for dispensation None</p>	
17.02.054	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> • NCC Representative • DDC Representative • Members of the Public <p>Cllr Hills advised that there had been disquiet because of Northamptonshire County Council’s refusal to pay their staff a Performance Related Pay bonus of £1.1M as more staff had achieved their personal targets than expected. Cllr Hills also advised that a new strategy had been agreed for Northamptonshire Fire Service. Details of the Community Protection Plan 2017-20 can be found at http://bit.ly/2nlZ6kQ Cllr Brown confirmed that Daventry Community Lottery had been approved and would start in Autumn 2017. He also advised that the Womens Cycle Tour that will start with two laps in Daventry on 7 June 2017 is looking for local sponsors. More information on the tour can be found at http://bit.ly/2nAV6NI He also advised that the High Street, Daventry would be closed from 4.00 AM to 2.00 PM on the start day.</p>	
17.03.055	<p>Approve minutes of meeting held on 21st February & 13 March 2017 The 21 February minutes were proposed by Cllr Thomas 2nd Cllr Paybody. All those in favour who were present at the meeting. The 13 March minutes were proposed by Cllr Thomas 2nd Cllr Goulden All those in favour who were present at the meeting.</p>	
17.03.056	<p>Actions from Previous Minutes (not covered on agenda and for report only) Longleat – The Clerk advised that this would be brought to the next meeting. Website – The Clerk advised that some items were still outstanding from the Neighbourhood Plan section. Also further documents would need to be uploaded as part of the year-end audit process as they became available after 31 March 2017.</p>	

	PLANNING	
17.03.057	DA/2017/0209 Reserved matters application for access and landscaping to serve Monksmoor Park Primary School Land at Monksmoor Farm, Welton Lane, Daventry, Northamptonshire. Councillors to consider and agree response Cllr Hills asked if the Parish Council could lend their support to this application. Councillors noted that although the application was not within Norton Parish they would support the application. Proposed Cllr Goodman 2 nd Cllr Thomas. All in favour	Clerk
	HIGHWAYS	
17.03.058	Waste bins – update from the Clerk. The Clerk advised that Daventry DC is keen for litter bins to be used for dog waste as well. He understand that if there are bins already in place that they will still be collected free of charge but any new bins may incur a collection charge. The annual collection cost for a litter bin is £120.00 per bin per year and for a dog waste bin £69.00 per year. Cllr Goodman suggested that it might be better to leave things as they are to avoid any potential charges. Councillors proposed that this item be added to an agenda later in the year.	
17.03.059	Streetlights – Lantern replacement up to £10k. Councillors to discuss and agree action Councillors considered the quotations already received. The Clerk advised that a quotation from EON was still outstanding. The Clerk suggested that the streetlight improvement be managed in 2 phases; Phase 1 to replace all the lights with new lanterns in 2017-18. Phase 2 to relocate brackets to lighting columns in 2018-19 so that the cost could be spread over 2 financial years and to avoid borrowing. The councillors resolved that the quotation from Aylesbury Mains be accepted for the lantern replacements and for the Clerk to proceed with an order. However councillors requested that before finally placing an order the Clerk obtains a quotation from EON as another comparison and to ensure best value was obtained. Proposed Cllr Goodman 2 nd Cllr Thomas. All in favour.	Clerk
17.03.060	Hedge on Weedon Lane. Councillors to discuss and agree action Cllr Goodman advised a section of hedge on Weedon Lane at the back of 2 houses was now overgrown and needed cutting back. Cllr Goodman will contact property owner and advise the Clerk to whom a letter should be sent as the properties concerned may be rented.	Cllr Goodman/ Clerk
17.03.061	Update by Clerk from meeting with Ian Boyes The Clerk advised the meeting with Ian Boyes and Cllr Russell had proved informative. Traffic issues in the village could not be resolved with yellow line marking or parking bays. Disabled parking could be marked next to the village hall and Cllr Russell had agreed to a white line being painted on the road adjacent to the hall and a sign on the hall to advise drivers. A sign costing £14.76+VAT+delivery to be ordered and put on the next agenda for authorisation.	Clerk
	NORTON NEIGHBOURHOOD PLAN	
17.03.062	NNAP Steering Group – Update by Cllr Child. Although not at the meeting Cllr Child had emailed an update. The NNAP have finalised the village envelope which Cllr Child will bring to the next Parish Council meeting for councillor approval. The draft Neighbourhood Plan is almost ready and is just waiting for input from 1 person. The NNAP are hoping to finalise at their next meeting and then bring to council for approval and discuss next steps. Councillors noted the report.	
	DAVENTRY NE SUE	
17.03.063	Pegasus Planning meeting – update by Cllrs Goodman and Goulden Both Cllrs Goodman and Goulden had found the meeting helpful and Pegasus Planning	

	was receptive to councillors’ suggestions to modify their initial ideas for traffic calming in Norton. In particular Cllr Goodman still has concerns about the traffic in Weedon Lane but Pegasus is now looking at an additional pinch-point to slow traffic there. Cllr Goulden noted that they had also suggested additional signage at the Whilton cross-roads and Heart of the Shires junction to deter traffic from travelling through the village.																																					
	GOVERNANCE																																					
17.03.064	Internal Financial Control Report. Councillors to note Cllr Goodman had conducted an audit with the Clerk and found all to be in order. Cllr Goodman asked the Clerk to seek advice from the internal auditor in April on the frequency of these audits.	Clerk																																				
17.03.065	Casual Vacancy caused by resignation of Cllr Macanndrais. Councillors to note and comment. The Clerk will check to find out if an election has been requested. If no such request has been made then the cooption process will be on the April agenda.	Clerk																																				
	Cllr Brown left the meeting at 8.20PM																																					
	JACKS PATCH																																					
17.03.066	Update on repair progress. The Clerk advised that TCL Group (Admiral Play) had partially completed the repairs advised by the report from Wicksteed. They had planned to return today, 21 March, to complete the work but the Clerk had not had an update. The NVCA report had still highlighted issues in relation to 89mm gaps between rungs on upper and middle level platforms. The Clerk had forwarded this concern to TCL to take into consideration when the balance of the work is done.																																					
	FINANCE																																					
17.03.067	Bank at 28 February Current £5,358.37 + Deposit £17,044.03 = £22,402.40 For information. Councillors noted the figures. The Clerk advised that the Current Account figure should read £5479.30 giving a corrected total of £22,523.33																																					
17.03.068	Additional 8 hours incurred by Parish Clerk. Councillors to discuss and agree. Councillors agreed additional hours. Proposed Cllr Goodman 2 nd Cllr Paybody All in favour Cllrs Goodman and Mason signed an authorisation to be sent to CVS to include in next payroll run. The Clerk to send signed authorisation letter to CVS.	Clerk																																				
17.03.069	Daventry CAB – Further donation request of £250. Councillors to discuss The Clerk explained that the last donation was £100 in July 2016. Councillors asked that this be brought to the June parish Council meeting for a discussion. The Clerk was asked to write to Daventry CAB to advise them of this decision.	Clerk																																				
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17.03.070	Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting All payments were authorised. Proposed Cllr Paybody 2 nd Cllr Mason All in favour. Cllr Goodman and Cllr Thomas agreed to carry out the internet authorisation within 24 hours																																					
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March 2017

Initialed.....

17.03.071	Raise matters for report only	
	None	
	Next meeting will be 18 April 2017	
	MEETING CLOSED 8.36PM	

Signed.....

Date.....

Chairman: Cllr Kim Russell