

NORTON PARISH COUNCIL**Date:** Tuesday 17TH January 2017**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Agenda Item/Outcome	Action
	<p>Record Attendance, Apologies, Absence.</p> <p>Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr C Thomas Cllr S Goulden</p> <p>Invitees Cllr A Hills (NCC), Cllr A Brown (DDC)</p> <p>Public None</p>	
17.01.001	<p>Acceptance of Apologies Cllr R Macanndrais. Cllr C Child, Cllr S Mason, Cllr Paybody, Cllr J Amos</p>	
17.01.002	<p>Declaration and Nature of Interests in matters on the Agenda None</p>	
17.01.003	<p>Consideration for any requests for dispensation None</p>	
17.01.004	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> • NCC Representative • DDC Representative • Members of the Public <p>Councillor Hills advised there were further overnight closures on the M1 due to roadworks. Details of these can be found at http://bit.ly/2fYyM6e. Cllr Hills also advised that there was still uncertainty over the funding from April 2017 for Childrens Centres operated by Action for Children in the Daventry cluster. Councillor Brown advised that additional signage would be put in place to help direct traffic away from Norton village and hopefully reduce the number of unnecessary journeys through the village.</p>	
17.01.005	<p>Approve minutes of meeting held on 15th November 2016 The minutes were approved. Proposed Cllr Goodman 2nd Cllr Russell All in favour</p>	
17.01.006	<p>Actions from Previous Minutes (not covered on agenda and for report only) Cllr Russell advised that she had started to look at the data from the recent traffic count and would be doing a comparison with the previous count. A copy of this data had been sent to Pegasus Planning. Cllr Russell also advised that the latest Superfast Broadband map on the NCC website did not feature Norton.</p>	
	<p>PLANNING</p>	
17.01.007	<p>DA/2016/1125 Gazewell Cottage 2, Brockhall Road, Brockhall NN7 4JY Removal of Condition 6 of DR/64/250 relating to the agricultural occupancy of the dwelling Councillors had no objection. Proposed Cllr Russell 2nd Cllr Thomas All in favour</p>	Clerk
17.01.008	<p>DA/2016/1166 Top Lock Cottage, Watling Street, Long Buckby NN6 7PW. Demolition of</p>	

	existing garage and construction of single storey side extension and rear entrance lobby. Councillors approved this application. Proposed Cllr Russell 2 nd Cllr Goodman All in favour	Clerk
	HIGHWAYS	
17.01.009	Highways update Cllr Goodman pointed out that the road to Norton had yet again a significant number of potholes on both carriageways including those that had been patched prior to the Womens Road Race earlier in the year.. Cllr Goodman will report these on Streetdoctor. The Clerk will also contact Highways. Cllr Hills he had also raised the issue with the appropriate department. The Clerk advised he had reported the deepening pothole at the junction of the A5 crossroads on the Norton side of the Norton/Whilton Locks junction. This has been referred to Highways England for repair. Cllrs Goodman and Thomas both expressed concerns on the deterioration of Weedon Lane. As traffic passes there is degradation of the verges and also crumbling of the road edges. Cllr Goulden asked if passing places might be possible. Clerk to contact Highways on both these points.	Clerk Clerk
17.01.010	Footpath between Norton and Daventry. Councillors to discuss and agree action Cllr Russell expressed serious concerns again about this footway. It is actually used by pedestrians and some children to walk between Daventry and Norton. It has not been maintained properly and is crumbling and becoming narrower in places. All councillors agreed that the Clerk should contact Highways and try again to press for repairs.	Clerk
17.01.011	Community Enhancement Gangs Councillors to consider works to be proposed to DDC Councillors agreed that repairs to the footway between Norton and Daventry should be put forward for repair under this scheme. Proposed Cllr Goodman 2 nd Cllr Goulden All in favour	Clerk
	NORTON NEIGHBOURHOOD PLAN	
17.01.012	NNAP Steering Group - Update No report from the NNAP was available. Cllr Russell asked for the outcomes from the recent meeting with Landmark Planning. Cllr Goulden was not at the meeting but understood that the project was on plan. Cllr Russell advised that the church in Norton could be included in the Neighbourhood Plan provided it was used for other community activities.	
	Councillor Hills left the meeting at 7.50PM	
	JACKS PATCH	
17.01.013	Update on repairs and inspection by Wicksteed The Clerk advised that all repairs to date had been completed. The independent inspection commission by the Parish Council from Wicksteed had shown no item to be at High Risk. The majority were rated Low or Very Low Risk with only 4 rated as Medium.	
	FINANCE	
17.01.014	Bank at 30 Dec 2016 Current £5887.24+Deposit £17041.88 = £22929.12 For information. Councillors noted these figures and attached Bank reconciliation and Income/Expenditure report with no issues.	
17.01.015	Precept 2017-18 – completion of form PR1 for Daventry District Council The Chairman and the Parish Clerk signed the form with the 2017-18 Precept figure of £16,000. All councillors present checked the signed form. The Clerk to send the completed form to Daventry District Council before 25 January 2017.	Clerk
17.01.016	Internet banking authorisers. Councillors to discuss and agree deadline to complete process. The Clerk asked that all councillors who had not already done so complete the necessary set up with Unity Trust Bank before the next Parish Council meeting on 21 February 2017	

	so that there was adequate cover for authorisations and improved governance.																																																																																																																	
17.01.017	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting</p> <p>All payments were authorised. Proposed Cllr Thomas 2nd Cllr Goodman All in favour. The December payments had already been paid in December with authorisation to take place in January 2017 as agreed by councillors at the November 2017 Parish Council meeting.</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td colspan="2">December</td> </tr> <tr> <td>Internet</td> <td>706.80</td> <td>117.80</td> <td>589.00</td> <td>Northants County Council</td> <td>Traffic counts</td> </tr> <tr> <td>Internet</td> <td>609.03</td> <td>0.00</td> <td>609.03</td> <td>NVCA</td> <td>Jacks Patch repairs</td> </tr> <tr> <td>Internet</td> <td>358.60</td> <td>0.00</td> <td>358.60</td> <td>Richard Oliver</td> <td>Salary - December</td> </tr> <tr> <td>Internet</td> <td>53.95</td> <td>0.00</td> <td>53.95</td> <td>Richard Oliver</td> <td>Expenses - December</td> </tr> <tr> <td>Internet</td> <td>32.40</td> <td>0.00</td> <td>32.40</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services</td> </tr> <tr> <td>Total</td> <td>1767.38</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td colspan="2">January payments</td> </tr> <tr> <td>Internet</td> <td>81.85</td> <td>13.64</td> <td>68.21</td> <td>E.ON</td> <td>Maintenance contract</td> </tr> <tr> <td>Internet</td> <td>340.92</td> <td>56.82</td> <td>284.10</td> <td>Landmark Planning</td> <td>N'bourhood Plan support</td> </tr> <tr> <td>Internet</td> <td>358.40</td> <td>0.00</td> <td>358.40</td> <td>Richard Oliver</td> <td>Salary - January</td> </tr> <tr> <td>D/Debit</td> <td>170.50</td> <td>8.12</td> <td>162.38</td> <td>E.ON</td> <td>Electricity charges</td> </tr> <tr> <td>Internet</td> <td>32.60</td> <td>0.00</td> <td>32.60</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>6.60</td> <td>1.10</td> <td>5.50</td> <td>CVS</td> <td>Payroll services</td> </tr> <tr> <td>300068</td> <td>80.00</td> <td>0.00</td> <td>80.00</td> <td>NCC Highways</td> <td>Salt</td> </tr> <tr> <td>Total</td> <td>1070.87</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description					December		Internet	706.80	117.80	589.00	Northants County Council	Traffic counts	Internet	609.03	0.00	609.03	NVCA	Jacks Patch repairs	Internet	358.60	0.00	358.60	Richard Oliver	Salary - December	Internet	53.95	0.00	53.95	Richard Oliver	Expenses - December	Internet	32.40	0.00	32.40	HMRC	PAYE	Internet	6.60	1.10	5.50	CVS	Payroll services	Total	1767.38									January payments		Internet	81.85	13.64	68.21	E.ON	Maintenance contract	Internet	340.92	56.82	284.10	Landmark Planning	N'bourhood Plan support	Internet	358.40	0.00	358.40	Richard Oliver	Salary - January	D/Debit	170.50	8.12	162.38	E.ON	Electricity charges	Internet	32.60	0.00	32.60	HMRC	PAYE	Internet	6.60	1.10	5.50	CVS	Payroll services	300068	80.00	0.00	80.00	NCC Highways	Salt	Total	1070.87					
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17.01.018	<p>Raise matters for report only</p> <p>Cllr Russell requested if 3 Dog Poo bins might be installed in the village. The Clerk to obtain costs of bins and emptying costs and bring to the next Parish Council meeting. Cllr Russell advised that another donation request had been received from Daventry CAB. It was agreed that this be put on the next Parish Council meeting agenda for councillors to consider.</p> <p>Cllr Goodman raised the following points:</p> <ol style="list-style-type: none"> 1. Grass Mowing contract. The Clerk to obtain costs for 2017 from current contractor, Stephen Hartwell Mowing Services and bring them to the next Parish Council meeting for councillors' consideration. 2. The Parish Council to ask Mr Roger Hepton if he will be prepared to continue with managing the village troughs in 2017. 3. Street lighting. The Clerk was asked to expedite the replacement process and arrange for 2-3 sample lights to be installed for parishioners' comments as soon as possible so that the most appropriate lights are installed. Cllr Goodman agreed to the Clerk's request he and the Clerk walk the village with the contractor to choose the best sites for the sample lights. The Clerk will contact Aylesbury Mains to organise. 4. Footways in the village. Cllr Goodman was very concerned by the continual deterioration to footways within the village in particular outside Dairy Farm House and the Charity Cottages as well as the footway to Daventry. The Clerk to contact Highways. 					<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Russell</p> <p>Clerk/ Cllr Goodman</p> <p>Clerk</p>																																																																																																												
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	<p>MEETING CLOSED 8.35PM</p>																																																																																																																	

January 2017

Initialed.....

Signed.....

Date.....

Chairman: Kim Russell