

NORTON PARISH COUNCIL**Date:** Tuesday 15<sup>th</sup> November 2016**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Agenda Item/Outcome	Action
	<p><b>Record Attendance, Apologies, Absence.</b></p> <p><b>Council Attendance:</b>            Cllr K Russell <i>Chairman</i>            Cllr M Goodman <i>Vice-Chairman</i>            Cllr S Mason            Cllr J Paybody            Cllr C Thomas            Cllr C Child</p> <p><b>Invitees</b>            Cllr A Hills (NCC)</p> <p><b>Public</b>            2</p>	
16.11.296	<p><b>Acceptance of Apologies</b>            Cllr R Macanndrais. Cllr S Goulden, Cllr J Amos, Cllr A Brown</p>	
16.11.297	<p><b>Declaration and Nature of Interests in matters on the Agenda</b>            None</p>	
16.11.298	<p><b>Consideration for any requests for dispensation</b>            None</p>	
16.11.299	<p><b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> <li>• NCC Representative</li> <li>• DDC Representative</li> <li>• Members of the Public</li> </ul> <p>Cllr Hills advised the council of an updated overnight road closure schedule to the M1. Details can be found at this link <a href="http://bit.ly/2fYYM6e">http://bit.ly/2fYYM6e</a> Cllr Hills also informed the councillors on the latest figures from the Community Safety Partnership which showed an increase in violent crime but an increase in rural crime attributable mainly to vehicle theft. Cllr Hills brought to the councillors attention the Comfort and Joy Campaign where the public can donate items at Daventry Council offices to help those in need and also for refugees. More information can be found here <a href="http://bit.ly/2ghHa8V">http://bit.ly/2ghHa8V</a></p>	
16.11.300	<p><b>Approve minutes</b> of meeting held on 18<sup>th</sup> October 2016 The minutes were approved. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Child All in favour</p>	
16.11.301	<p><b>Actions from Previous.</b>            The traffic count has been undertaken in the village. Cllr Russell queried why one box near Manor Gardens had been removed while the 2 other boxes were still in place. The Clerk to contact Highways.</p> <p>Cllr Goodman asked the Clerk for an update on street lighting. The Clerk had been in touch with Flore Parish Council who had installed some new PPL style lights to test parishioners' reaction to them They had been found to be very bright in contrast to the old lights which are similar to those installed in Norton. The Clerk to look into having 2 or 3 test lights installed in Norton if possible into the current lighting columns to assess the brightness before proceeding further.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<b>PLANNING</b>	
16.11.302	<b>DA/2016/1029</b> Top Lock Cottage, Long Buckby NN6 7PW Work to tree within a Conservation Area There was no objection to this application. Cllr Russell suggested that in our response we advise that the work be carried by a qualified tree surgeon with experience in this area of work. Proposed Cllr Russell 2 <sup>nd</sup> Cllr Goodman. All in favour.	<b>Clerk</b>
	<b>HIGHWAYS</b>	
16.11.303	<b>Highways update</b> by Cllr Macanndrais In the absence of Cllr Macanndrais Cllr Russell noted that a number of potholes that had been white marked had now been filled. Fly-tipping recently reported to Environmental Health at Daventry District Council had resulted in swift removal of the items some of which had been protruding into the roadway.	
	<b>NORTON NEIGHBOURHOOD PLAN</b>	
16.11.304	<b>Update from Cllr Child, Chairman of NNAP Steering Group</b> Cllr Child advised that the NNPSG had met to discuss the recent survey results and a meeting with Landmark Planning had been arranged for 1 December in order that the Steering Group could have professional impartial advice to help with writing the policies and documents needed to support the Neighbourhood Plan submission requirements. Cllr Russell asked for a Neighbourhood Plan budget but it was not available from the Steering Group for this meeting. Cllr Child asked the Clerk if he had received any information from Nigel Allcott but the Clerk advised he had not. The Parish Council financial support for 2017-18 for the Neighbourhood Plan would be agreed later in the agenda under finance.	
16.11.305	<b>Gouldens View</b> Councillors to consider and agree development Councillors resolved to defer any indication to MRHA on the proposed Gouldens View development as the Parish Council had been advised an application to develop the Old Dairy site, Weedon Lane, Norton was to be submitted within the next 2 weeks. Councillors felt it would be prudent to consider developments as a whole before making decisions. Proposed Cllr Goodman 2 <sup>nd</sup> Cllr Thomas. All in favour.	
	<b>Cllr Hills left the meeting at 8.05PM</b>	
16.11.306	<b>Daventry NE SUE Update</b> Cllr Russell had visited the exhibition in Daventry Library and advised that the comments made by Norton parish seemed to have been taken on board by the Pegasus Planning and Peter Brett Associates who were doing the detailed planning work. There is an exhibition in Norton village hall on Thursday 17 November between 5.30PM-7.00PM for Norton residents.	
	<b>JACKS PATCH</b>	
16.11.307	<b>Update on repairs</b> Roger Saunders advised that the repair work was due to start on 16 November but could not specify a finish date at the moment. The Clerk confirmed that in addition to the £500 grant from Daventry District Council being paid directly to NVCA that a further £200 to support the repair work was anticipated from Cllr Hills at NCC. Additionally the councillors resolved to fund up to £200 for replacement playbark. The Clerk to raise a purchase order. Proposed Cllr Russell 2 <sup>nd</sup> Cllr Goodman All in favour	<b>Clerk</b>
16.11.308	<b>Independent inspection authority.</b> Councillors to agree The councillors resolved to appoint independent inspectors Wicksteed to inspect Jacks Patch after the repair work had been completed. The Clerk to contact Wicksteed and	<b>Clerk</b>

	make arrangements.																																											
	<b>BROADBAND</b>																																											
16.11.309	<p><b>Update from Cllr Russell after meeting with BT</b>                  Cllr Russell along with Parish Council representatives from Whilton and the Bringtons had met with Paul Bimson, BT Regional Partnership Director - East Midlands on 2<sup>nd</sup> November in Great Brington Reading Rooms. Paul Bimson said that Norton could expect a connection to superfast broadband before the end of 2017 due to in-year savings made on the project. The Parish Council had also previously asked for the removal of the Telephone Box in Daventry Road, Norton but had been told it was not possible. BT has now written to Daventry District Council asking to remove 48 boxes in the district including the one in Norton. Councillors resolved to agree to the removal of this box providing there was no cost to the Parish Council. Proposed Cllr Russell 2<sup>nd</sup> Cllr Goodman. The Clerk to respond to Daventry District Council.</p>	<b>Clerk</b>																																										
	<b>FINANCE</b>																																											
16.11.310	<p><b>Precept for 2017-18</b> Councillors to consider and agree                  Councillors discussed at length the spending needs for 2017-18. All the streetlights will need a phased replacement including all the brackets removed from buildings, wiring made good and additional lighting columns purchased. The re-siting of lights would also incur costs from Western Power as new wiring would need to be installed. Further support will be needed to support the Neighbourhood Area Plan Steering Group in their efforts to deliver the plan on time. There are also moves from government to cap future precept increase which would restrict the Parish Council's ability to maintain services in the village. Councillors felt it prudent to set a realistic precept that enabled the council start on the above in the next financial year and to save and set aside funds for future expenditure without, if possible, resorting to borrowing. The councillors resolved to increase the 2017-18 precept to £16000. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Paybody. All in favour</p>																																											
16.11.311	<p><b>December payments.</b> Councillors to agree process for invoice, salary and PAYE payments                  Councillors resolved that the Clerk should make these payments and that they be ratified at the January 2017 meeting. Proposed Cllr Russell 2<sup>nd</sup> Cllr Goodman</p>	<b>Clerk</b>																																										
16.11.312	<p><b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting</b>                  All payments were authorised. Proposed Cllr Goodman 2<sup>nd</sup> Cllr Paybody All in favour</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Amount Total</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Amount w/o VAT</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td style="text-align: right;">6.60</td> <td style="text-align: right;">1.10</td> <td style="text-align: right;">5.50</td> <td>CVS Inv 312</td> <td>Payroll</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">358.40</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">358.40</td> <td>Richard Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">67.80</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">67.80</td> <td>Richard Oliver</td> <td>Expenses</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">32.60</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">32.60</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td style="text-align: right;">54.00</td> <td style="text-align: right;">9.00</td> <td style="text-align: right;">45.00</td> <td>Stephen Hartwell Inv 519</td> <td>Tree cut - Weedon Road</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>519.40</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	6.60	1.10	5.50	CVS Inv 312	Payroll	Internet	358.40	0.00	358.40	Richard Oliver	Salary	Internet	67.80	0.00	67.80	Richard Oliver	Expenses	Internet	32.60	0.00	32.60	HMRC	PAYE	Internet	54.00	9.00	45.00	Stephen Hartwell Inv 519	Tree cut - Weedon Road		<b>519.40</b>					
Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description																																							
Internet	6.60	1.10	5.50	CVS Inv 312	Payroll																																							
Internet	358.40	0.00	358.40	Richard Oliver	Salary																																							
Internet	67.80	0.00	67.80	Richard Oliver	Expenses																																							
Internet	32.60	0.00	32.60	HMRC	PAYE																																							
Internet	54.00	9.00	45.00	Stephen Hartwell Inv 519	Tree cut - Weedon Road																																							
	<b>519.40</b>																																											
16.11.313	<p><b>Raise matters for report only</b></p> <p>The Clerk advised there was a letter of thanks from the Royal British Legion for the wreath and poppy purchase by the Parish Council. Cllr Goodman asked the Clerk to ensure that sufficient salt was available should it be needed over the winter period.                  Cllr Russell asked the Clerk to follow up with Longleat after their response advising that their trustees would look favourably on leasing their land in Norton to the Parish Council.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>																																										

	<b>Next meeting will be 17 January 2017</b>	
	<b>MEETING CLOSED 9.15PM</b>	

Signed.....

Date.....

**Chairman: Kim Russell**