

**NORTON PARISH COUNCIL**

**Date:** Tuesday 16<sup>th</sup> August 2016

**Time:** 19.30

**Venue:** Norton Village Hall

**Clerk:** Richard Oliver

Minute	Agenda Item/Outcome	Action
	<p><b>Record Attendance, Apologies, Absence.</b>  <b>Council Attendance:</b>                      Cllr K Russell <i>Chairman</i>                      Cllr M Goodman <i>Vice-Chairman</i>                      Cllr S Mason                      Cllr R Macanndrais                      Cllr Goulden                      Cllr Child  <b>Invitees</b>                      Cllr A Hills (NCC), Cllr A Brown (DDC),  <b>Public</b>                      None</p>	
16.08.242	<p><b>Acceptance of Apologies</b>                      Cllr J Amos (DDC), Cllr Paybody, Cllr Thomas</p>	
16.08.243	<p><b>Declaration and Nature of Interests in matters on the Agenda</b>                      None</p>	
16.08.244	<p><b>Consideration for any requests for dispensation</b>                      None</p>	
16.08.245	<p><b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> <li>• NCC Representative</li> <li>• DDC Representative</li> <li>• Members of the Public</li> </ul> <p>Cllr Brown stated he would be happy to provide any help and support he could in supporting the Parish Council as the more detailed planning process for Daventry NE SUE started to gather pace. Cllr Hills also advised the council to consider community centre and play facilities within the development.</p> <p>Cllr Hills advised that the 3 month consultation on Care Homes in the county had ended. The decision was to close Ecton Brook and redesign the other 5 homes. The Daventry care home would remain open.</p> <p>Cllr Hills informed the council that 20 Traveller vans were on Eastern Way, Daventry and that the County Traveller Unit and police were already involved so that the vehicles could be moved on as quickly as possible.</p>	
16.08.246	<p><b>Approve minutes</b> of meeting held on 19<sup>th</sup> July 2016 The minutes were approved. Proposed Cllr Mason 2<sup>nd</sup> Cllr Goodman. All in favour</p>	
16.08.247	<p><b>Actions from Previous Minutes</b> (not covered on agenda and for report only) None</p>	
	<p><b>NORTON NEIGHBOURHOOD AREA PLAN</b></p>	
16.08.248	<p><b>Update from Cllr Child, Chairman of NNAP Steering Group</b>                      Cllr Child was pleased to report that over 50% of the survey forms had been returned so far and the analysis of these returns had already started. Councillors agreed that this was</p>	

	very encouraging. Cllr Russell requested that as soon the analysis was complete the Neighbourhood Area Plan Steering group advise the Parish Council of the results.																																																													
16.08.249	<p><b>Daventry NE SUE</b></p> <p>Cllr Russell advised the council of the Daventry 2040 Masterplan in particular the proposal to protect Borough Hill and nearby areas in a scheme called Dantre Wood. The plan also mentions an Ecopark to include science and engineering expertise. The full plan and all other details can be found here: <a href="https://www.daventrydc.gov.uk/living/planning-policy/daventry-masterplan/">https://www.daventrydc.gov.uk/living/planning-policy/daventry-masterplan/</a></p>																																																													
	<b>JACKS PATCH</b>																																																													
16.08.250	<p><b>Inspection issue. Councillors to consider</b></p> <p>After the recent RoSPA inspection which highlighted areas of concern it was agreed that the main contractor, Admiral Play should come to the site to see for themselves as all the equipment was still within the warranty period. Cllr Goodman stated that this should be at no charge to the council. Clerk to contact the contractor. Proposed Cllr Russell 2<sup>nd</sup> Cllr Goodman All in favour</p>	<b>Clerk</b>																																																												
	<b>FINANCE</b>																																																													
16.08.251	Cash in bank at 30 July 2016 £24,59685 Noted by councillors																																																													
16.08.252	<p><b>Approve payments below. Cheques to be signed at the end of the meeting.</b></p> <p>Proposed Cllr Goodman 2<sup>nd</sup> Cllr Child All in favour</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Amount Total</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Amount w/o VAT</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Description</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">300037</td> <td style="text-align: right;">176.27</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">176.27</td> <td>Kim Russell</td> <td>Refreshments for War memorial unveiling event</td> </tr> <tr> <td style="text-align: center;">300038</td> <td style="text-align: right;">309.80</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">309.80</td> <td>Richard Oliver</td> <td>Salary</td> </tr> <tr> <td style="text-align: center;">300039</td> <td style="text-align: right;">220.92</td> <td style="text-align: right;">36.82</td> <td style="text-align: right;">184.10</td> <td>Landmark - Inv16187</td> <td>Professional services</td> </tr> <tr> <td style="text-align: center;">300040</td> <td style="text-align: right;">192.00</td> <td style="text-align: right;">32.00</td> <td style="text-align: right;">160.00</td> <td>Stephen Hartwell - Inv 480</td> <td>Grass Cutting</td> </tr> <tr> <td style="text-align: center;">300041</td> <td style="text-align: right;">20.20</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">20.20</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td style="text-align: center;">300042</td> <td style="text-align: right;">6.60</td> <td style="text-align: right;">1.10</td> <td style="text-align: right;">5.50</td> <td>CVS</td> <td>Payroll Services</td> </tr> <tr> <td style="text-align: center;">300043</td> <td style="text-align: right;">328.00</td> <td style="text-align: right;">52.00</td> <td style="text-align: right;">276.00</td> <td>Design to Print</td> <td>NNPSG-Printing</td> </tr> <tr> <td style="text-align: center;">300044</td> <td style="text-align: right;">39.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">39.00</td> <td>Tony Heathcote</td> <td>NNPSG - Printing</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>1292.79</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description	300037	176.27	0.00	176.27	Kim Russell	Refreshments for War memorial unveiling event	300038	309.80	0.00	309.80	Richard Oliver	Salary	300039	220.92	36.82	184.10	Landmark - Inv16187	Professional services	300040	192.00	32.00	160.00	Stephen Hartwell - Inv 480	Grass Cutting	300041	20.20	0.00	20.20	HMRC	PAYE	300042	6.60	1.10	5.50	CVS	Payroll Services	300043	328.00	52.00	276.00	Design to Print	NNPSG-Printing	300044	39.00	0.00	39.00	Tony Heathcote	NNPSG - Printing		<b>1292.79</b>					
Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Description																																																									
300037	176.27	0.00	176.27	Kim Russell	Refreshments for War memorial unveiling event																																																									
300038	309.80	0.00	309.80	Richard Oliver	Salary																																																									
300039	220.92	36.82	184.10	Landmark - Inv16187	Professional services																																																									
300040	192.00	32.00	160.00	Stephen Hartwell - Inv 480	Grass Cutting																																																									
300041	20.20	0.00	20.20	HMRC	PAYE																																																									
300042	6.60	1.10	5.50	CVS	Payroll Services																																																									
300043	328.00	52.00	276.00	Design to Print	NNPSG-Printing																																																									
300044	39.00	0.00	39.00	Tony Heathcote	NNPSG - Printing																																																									
	<b>1292.79</b>																																																													
16.08.253	<p><b>Raise matters for report only</b></p> <p>Cllr Russell advised that a letter of thanks had been received from Daventry CAB following the council's donation of £100</p> <p>Cllr Goulden asked to be minuted the council's thanks to Andy Frost for all his efforts at the recent William Bullock event in Norton and that the council write to him. All councillors agreed.</p>	<b>Clerk</b>																																																												
	<b>Next meeting will be 20<sup>th</sup> September 2016</b>																																																													
	<b>MEETING CLOSED 8.10PM</b>																																																													

Signed.....

Date.....

**Chairman: Kim Russell**