

Notes to Precept for Norton Parish Council - Financial Year 2015-16

ADMINISTRATION

- 1 CLERKS SALARY - 25 hours per month at £9.50 per hour plus an
additional 5 hours per month for 6 months + holiday pay+ 2.% inc
- 2 No liability for PAYE
- 3 EXPENSES - CLERK - to cover mileage, providing an office at home,
electricity etc.
- 4 ADVERTISING - none
- 5 ELECTION EXPENSES - £1200 held in ear-marked reserves
- 6 HALL HIRE - NVCA fee will be £35 per meeting. 10 monthly meetings
and 3 extraordinary meetings
- 7 INSURANCE - An allowance for inflation plus additional assests e.g.
Village Green sign. 2014/15 figure £377
- 8 INTEREST - RECEIVED from monies held on deposit at HSBC
- 9 NCALC - Annual membership fee as advised August 2014
- 10 NEWSLETTER - Four editions per annum at £70 per edition. Postage &
stationary to 38 outlying residents £22
- 11 PROFESSIONAL FEES - Internal auditor appointed by NCALC and
External Auditor (BDO) - £300, Planning Consultant initial meeting £200
plus £1000 to cover additional advice, Village Hall survey and valuation
£1000
- 12 SECTION 137 - British Legion wreath for Remembrance Sunday plus the
purchase of wooden crosses with poppy for each of the remembered on
the war memorial. £19 + £1.50 x 16
- 13 TRAINING - Clerk training for CiLCA - £495 plus course for each
Councillor at £29 per person

COMMENTS FROM COUNCILLORS at

meeting held 18 November 2014

- Review of salary pending
Agreed
- Agreed
- Agreed
- Agreed - last years figure of £1200 held in ear-marked reserves
- Agreed
- Retain £800 as possible insurance figure for 15/16
- Agreed
- Agreed
- £400 required to cover any additional publications
- Agreed - Please note an additional fee of 55p per mile for
Planning consultant (1 meeting = £38.50)
- Agreed
- Agreed

14	VAT - Refund of VAT on all payments with a valid VAT receipt	
15	WEBSITE - The appointment of Webmaster at a cost of £600 per annum to develop a news related website. The annual cost of existing website - domain name etc. £150	Last year's figure of £700 held in ear-marked reserves
	GREENS AND VERGES	
16	MAINTENANCE - of troughs at all village entrances. Plants for spring and summer and additional compost topup - £300. Labour £300	Agreed
17	MOWING - undertaken by Stephen Hartwell who has maintained the contract price for 10 cuts per annum for three consecutive years. Figure includes an allowance for 2 additional cuts.	Retain a figure of £2500 in precept
18	VILLAGE GREEN SIGN - no allowance. £5000 carried in earmarked reserves.	£5000 held in ear-marked reserves
19	SALT BIN TOPUP - the supply of grit salt from NCC. 10 x 25kg bags at £4 per bag plus sand to mix with salt.	Agreed
	THE POUND	
20	THE POUND - rental income from the lease of 27 Daventry Road. Insurance reimbursement - 2014/15 £57.97	Lease is due for renewal 1 Oct 2015. Allowed for 2.5% increase for 6 months of 2015/16
	STREET LIGHTING	
21	The supply of electricity from Eon.	Agreed
22	Maintenance and repair to street lighting by Eon	Agreed
	JACKS PATCH	
23	MAINTENANCE - a figure of £500 has been agreed by NPC to transfer into the bank account held for Jacks Patch to cover ongoing costs to maintenance of the play area.	Agreed - please note this is reported under 'Reserves'
24	SAFETY INSPECTION - the annual inspection cost as required by RoSPA	Agreed - please note this is reported under 'Reserves'
	GRANTS	
25	GRANT PAYMENT - in anticipation of a request for a small sum toward a capital item from a village group.	Agreed
25	GRANT RECEIPT - an amount awarded to NPC by NCC toward the cost of the mowing of the grass verges within the parish.	Amount unknown - anticipated will receive the same as last year
	REPAIRS	

26	COUNCIL OWNED PROPERTY - The Pound is offered on a full repairing lease. £500 held in ear-marked reserves	£500 held in ear-marked reserves
27	ROAD SIDE SEATS - Cleaning, varnish and or repair	Agreed
	VILLAGE COMMEMORATIONS	
28	SET OF FLAGS - purchased in 2014-15	Flags replaced 2014/15
29	WORLD WAR 1 CENTENARY YEAR - no allowance for repeating 2014 exhibition	Agreed
	RESERVES	
30	Jacks Patch	
	Maintenance & Safety Inspection	Accure £500 per annum to cover annual safety inspection and build a reserve to replace/repair equipment
	Village Hall	
31	Loan repayments	Accure £1000 per annum to build a reserve for purchase and refurbish the village hall.
	Street Lighting	
33	Replace light heads	Accure £1000 per annum to cover cost of replacement of 20 light heads
	Neighbourhood Plan	Accure £500 per annum to build a reserve for the cost of a Neighbourhool Plan taking into account possible grant funding