



Certified Inspection Report for: Norton Parish Council c/o Langton Cottage, Main Street, Whilton Daventry, Northants NN11 2NN			Contact: Richard Oliver Tel: 07740 047 156 Email: admin@nortonvillage.org	Order No: 335012	Site Address: Jacks Patch, Gouldens View off Weedon Lane, Norton, Daventry NN11 2AB			SHEET 2 of 3
DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
Timber Stairs & Balustrade	Unknown	L	Generally satisfactory, but recommend grounds maintenance as required to reduce slip / trip hazards at areas of ground erosion.					
Free Standing Driving Game on Grass	Unknown		Satisfactory condition.					
Fence Mounted Panels Show Me How Children At Work Today's Weather	Unknown	VL	Pointer is missing consider replacing to add play value. Satisfactory condition. Satisfactory condition.			Refer to Manufacturer for Spare Parts		
Litter Bin		L	The area lacks litter facilities (recommended)					
Picnic Table on Paving	Unknown	M	Decay in slats repair or replace. Not ground fixed.					
Timber Fence	Unknown	MH	Recommend 1 broken fence rail behind the single rock boulder is replaced ASAP.					
		M	2 fence posts broken off 1 at play panels 1 left side of gate Recommend this is replaced.					
Timber Pedestrian Gate	Unknown	M	Spring is ineffective recommend adjust or replace as the access by dogs is not physically prevented and routine inspection should include monitoring and removal of animal faeces. (Litter (animal droppings) order 1991 of The Environment Protection Act 1990 requires public walks and pleasure grounds to be free from animal faeces) A minimum 12mm gap is recommended between gates and posts in both closed and open positions, and a closing speed of between 5-8 secs is recommend the provision rubber stops may reduce hazard when closing (BS EN 1176 Part 1: 2008 Sec 4.2.7.6)					
						Continues on next sheet...		
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028			INDICATION OF RISK RATING ASSESSMENT H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes M MEDIUM RISK - See Introductory Notes VL/L VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY : - M Allbright DATE : - 23. 11. 2017	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) LABOUR TO FIT PARTS * Based on all works ordered	£0.00 £0.00 £0.00 See sheet 3	

Risk Assessment



Pages 1, 2 & 3 are to be completed by the Operator of the site

Wicksteed Leisure Ltd, Digby Street, Kettering NN16 8YJ

Written Document checklist for : Norton Parish Council

Sheet

Site address: Jacks Patch, Gouldens View

1 of 5

1 : MAINTENANCE POLICY (Interpreted from BS EN 1176 - 7 : 2008. Part 6)

VISUAL PLAYGROUND SAFETY INSPECTION - Designed to identify hazards such as broken parts, excessive or dangerous debris, vandalism, etc.

It should be carried out as often as possible by the playground operator, i.e. at daily to weekly intervals

Who carries out the visual inspection ? (Please state name and position)	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	

OPERATIONAL PLAYGROUND SAFETY INSPECTION - Designed to assess the stability and effectiveness of all playground equipment, with special attention given to the sealed for life parts. It should be carried out at frequencies of 1 - 3 months or under guidance by the individual manufacturer and be conducted by a competent person in strict accordance with the manufacturer's instructions. The level of competence will vary with the task

Who carries out the operational inspection ? (Please state name and position)	
Are they competent to assess all manufacturers equipment on the play site ?	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	

ANNUAL MAIN PLAYGROUND SAFETY INSPECTION - Designed to assess the overall level of safety of the equipment, foundations, surfacing and surroundings (i.e. environmental factors). It should be carried out at intervals not exceeding 12 months by a competent person (i.e. someone with sufficient skill, through experience, knowledge and training). During this inspection use should be made of the current head, neck, torso, finger and toggle probe tests.

Who carries out the annual inspection ? (Please state name and position)	
How often do they complete an inspection ? (Please state frequency)	
Does the frequency of the inspection vary ? (Please give reasons)	

2 : EQUIPMENT SUPERVISION

See attached continuation sheet(s) for details of Equipment & Site(s). Where possible details on the forms should be expanded upon by the site operator or a responsible member of staff - using local knowledge - to generate a comprehensive record of known problems - Both past & present - to assist in the correct formulation of Maintenance, Reaction & Development Policies for each Site(s). The information gathered should then be stored with the risk assessment sheet(s). NB - Should the information requested be unknown - Please state so within **the relevant areas of the attached continuation sheet(s).**

3 : REACTION POLICY (Interpreted from BS EN 1176 - 7 : 2008. Part 6)

Records of all actions taken concerning each playground site (including all of the above continuation sheet details) should be maintained. On a basic level a diary format may be acceptable. Any problems that occur on each site need to be noted (What, when, where, who and why, etc.), statements may be taken on site or later hospital reports may be noted. The subsequent action taken should be noted, including any manufacturers advice / requests. NB : Immediate action may need to be taken to prevent children using a piece of equipment that has become dangerous, e.g. Cordon off. Immobilize. Block access to, etc. Further monitoring records should be kept with responsibilities clearly outlined and checks made.

4 : DEVELOPMENT POLICY

Any plans for the longer term concerning the playground equipment or site in general should also be preserved as a record of intent. This could take the form of minutes of meetings, financial plans or references to playground monitoring or problem areas that have been resolved.

5 : RISK ASSESSMENT POLICY (as per BS EN 1176 Part 7; 8.1.2, 8.2.1, and 8.2.3.)

The operator should set up an appropriate system for the safety management of the playground and should at least once a year assess the effectiveness of the measures used. These are designed to improve site safety as a whole.

FORMS UPDATED/COMPLETED FOR SITE OPERATOR BY : -

Name : - _____

Signed : - _____

Position : - _____

Date : - _____

Risk Assessment — continuation sheet to be completed by the Operator of the site



Operator: Norton Parish Council c/o Langton Cottage, Main Street, Whilton Daventry, Northants NN11 2NN		Site Address: Jacks Patch, Gouldens View	Sheet 3 of 5
		Site usage: unrestricted public access	

2 : EQUIPMENT SUPERVISION - Continuation Sheet - Equipment and Site Details

Description of Item	Maker (if known)	Year of supply (if known)	Typical user age group	Daily users (approx no.)	Details of previous problems encountered

Risk Assessment – continuation sheet



Detailed Risk Analysis for: Norton Parish Council c/o Langton Cottage, Main Street, Whilton Daventry, Northants NN11 2NN			Prepared by: A J Hayes Date: 21. 12. 2016 Order Reference: 330769		Site Address: Jacks Patch, Gouldens View off Weedon Lane, Norton, Daventry NN11 2AB		SHEET 4 of 5
Description of equipment & details of hazard	Level of risk 1 = Negligible 5 = Severe	Occurrence Probability 1 = Negligible 5 = Severe	Assessment of risk (level of risk x probability)	Assessed Risk Rating	Proposed Action and timescale for recommendations	Monitor & review of actions (months)	
Multiplay Unit on Bark							
It is unclear if this item is permanently ground fixed	5	2	10	Medium	Refer to manufacturers / installers for advice	1	
Fails BS EN 1176 Head & Torso Probe Test	4	2	8	Medium	Refer to manufacturers for advice	1	
Fails BS EN 1176 Toggle Test	4	1	4	Low	Refer to manufacturers for advice	1	
Rock boulders marginally within the Falling Space	4	1	4	Low	Refer to manufacturers / installers for advice	1	
Periscope missing from the top of 1 barrier	1	1	1	Very Low	replace if required	12	
Bark Surface							
Bark levels	4	1	4	Low	Monitor - rake over and maintain levels as required	1	
1.8m 1 Bay Swing 1 x Flat, 1 x Cradle Seat					Satisfactory condition		
Timber Stairs							
Ground erosion - trip hazards	2	2	4	Low	Grounds maintenance as required	1	
Free Standing Driving Game							
Fence Mounted Panels							
Show Me How							
Pointer is missing	1	1	1	Very Low	replace if required	12	
Children At Work					Satisfactory condition		
Today's Weather					Satisfactory condition		
Seat & Table on Paving					Satisfactory condition		
Timber Fence & Gate							
1 fence post has broken off at ground level	3	2	6	Low	Replace the post	3	
1 broken fence rail	3	1	3	Low	Replace the rail	3	
Operator's Sign							
Does not show all information recommended	4	1	4	Low	Monitor - replace as required	12	

Risk Assessment – continuation sheet



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Description of equipment & details of hazard	Level of risk 1 = Negligible 5 = Severe	Occurrence Probability 1 = Negligible 5 = Severe	Assessment of risk (level of risk x probability)	Assessed Risk Rating	Proposed Action and timescale for recommendations	Monitor & review of actions (months)
General Intrusive twigs, branches etc Access by dogs - animal faeces No litter facilities	4 4 4	2 2 1	8 8 4	Medium Medium Low	Cut back as required Monitor & remove faeces - daily / weekly Monitor - install litter bins as required	1 weekly 12